

CHAPTER - XXV**RULES FOR CARRYING CONSULTANCY WORK BY THE ACADEMIC STAFF OF THE TEACHING DEPARTMENTS**

1. The Academic/Technical Staff (henceforth to be called as staff) who are Group 'A' Officers of the University may undertake consultancy, or provide technical services to industry and other organizations, utilizing, if necessary, the facilities of the University.
2. The service/consultancy provided may be of the following types:
 - (a) Institutional Consultancy
 - (b) Individual Consultancy
 - (c) Technical Services
- 2.1 Institutional consultancy relates to advice rendered to an industry/organisation, or work done for them, by a Department/Group/individual on behalf of the University. The Principal Consultant will be identified by the Vice-Chancellor, or a person or group of persons authorized by him/her.
- 2.2 Individual consultancy related to consultancy or work undertaken by an academic staff member in his/her individual capacity.
- 2.3 Technical services relate to providing of routine technical data/information, analysis etc. and to fabrication of equipment etc. which does not require interpretation of results or advice.
3. A request for consultancy services shall normally be received by the Vice-Chancellor. It may, however, be received directly by a staff member and forwarded to the University, for its consideration.

4. Permission to undertake consultancy work up to one lac rupees may be given on the recommendation of the Chairperson of the Department, by an officer authorized by the Vice-Chancellor to do so. Consultancy work of above one lac of rupees shall be approved by the Vice-Chancellor.
- 4.1 While approving of a consultancy proposal the following will be taken into consideration:
 - (a) The normal duty of the individual staff member and the interest of the Department do not suffer;
 - (b) An individual staff member does not undertake consultancy work for more than 60 days (60 days in a Calendar year including holidays);
 - (c) The total annual income of an individual from consultancy work shall not exceed his/her total emoluments for six months in the Calendar year.
5. While working out the cost of consultancy project the following be taken into consideration:
 - 5.1 Cost of consultants' time including intellectual fee.
 - 5.2 Cost of man days of the staff taking part in the project excluding the consultant(s).
 - 5.3 TA and DA (as per agreement with the client).
 - 5.4 Cost of inputs (like chemicals, raw material and other types of consumables) and equipments.
 - 5.5 Usage charges on equipment (including depreciation and utilities, inter-alia).
 - 5.6 Payments to outside consultants
 - 5.7 Cost of Stationary
 - 5.8 Computer Charges
 - 5.9 Miscellaneous

- 5.10 Administrative Charges (10% of 5.2 to 5.9).
6. The client shall pay 50% of the total project cost or, cost of the items 2 to 9 above, whichever is higher to the University Consultancy. All payments will be received by the University under a separate budget Head.
7. The Consultancy Service may be categorized into 3 classes:
 - 7.1 Advisory consultancy in which University facilities are not used.
 - 7.2 Service consultancy, in which University equipment is used, but consumables or other materials are not required.
 - 7.3 Service consultancy, in which University equipment is used and material and consumables are provided by the University.
8. Once the terms of consultancy have been approved, and contract signed, and advance received, it becomes the duty of the Principal consultant to ensure satisfactory progress and completion of the project in time. For this purpose he/she may make temporary appointments of full time or part time staff for a period up to six months, draw advances and make expenditure in accordance with the requirements as the project progresses. The Vice-Chancellor's approval will be required for appointment of staff for a period of more than six months.
9. The distribution of consultancy amounts received will be as under :-
 - 9.1 In case of advisory consultancy (7.1 above) 50% of the amount received for (item 5.1); cost of consultant's time including intellectual fee) will paid to the consultant(s) and 50% will accrue to the University;
 - 9.2 Similarly in case of service consultancy (7.2 and 7.3 above) 50% of the amount received for (5.1 above will be paid to the consultant(s) involved and 50% will accrue to the University.
10. In all cases (7.1, 7.2 and 7.3 above), the apportioning of consultancy amounts will be as under:

- 10.1 Out of the total share of the University, 10% will be paid to the University as administrative charges, 40% will remain with the University and 50% will be available to the Department concerned, for the purchase of equipment and/or material, or for any academic activity and promotion of industry participation.
- 10.2 The amount to be distributed to the staff will be as per recommendations of the Principal Consultant, as approved by the Vice-Chancellor, or any other person so authorized by him/her.
11. The University may undertake outside work requiring services of the technical staff of the University which is part of their normal duty on such terms and conditions as may be approved by the Vice-Chancellor.
12. All proposals concerning Consultancy Assignments, Directing the projects, patents, R & D products and technology transfers, etc. need the approval of the University before these are submitted to the granting agencies.
13. Out of the sales made for a patent emerging from consultancy work, an annual royalty (to be divided equally between the consultants and the University) of a fixed percentage (to be decided by the Vice-Chancellor) will be paid to the University by the client.
14. On the completion of the consultancy project a copy of the synopsis of the work keeping in view of the confidentiality clause of the project and the audited statement of accounts will be submitted to the University
15. These guidelines shall also be applicable to the non-teaching employees of the University who may undertake such assignments subject to the condition that the work related to these assignments will not be undertaken during the office hours.
16. In case of any ambiguity the decision taken by the Vice-Chancellor will be final.



To
Dr. Sanju Bala Dhull
Associate Professor
Department of Food Science & Technology
Chaudhary Devi Lal University, Sirsa.

Dear Madam,

This is refers to our telephonic discussions, we are pleased to appoint you as
Consultant on the following terms and condition:

1. Your term of appointment shall be for a period of one year i.e. from 01.12.2021 to 01.12.2022, after which this appointment shall automatically come to an end.
2. You shall not be paid for your visit to the company because of our financial limitations.
3. During your visit to our industry, we expect that being food safety expert, you will contribute towards improvement of the company and submit you suggestions as and when required.
4. You shall keep secret various information about the industry and not divulge or utilize same for your personal gain or benefits of any others.

For Deepam Industries,

Cathia

Authorized Signatory



Unit Industrial Area IV, Old Ahmedpur : www.parkashtoffee.com
Road, Shamsabad Patti, SIRSA-125055 : email deepamsrs@gmail.com
(Haryana) INDIA, GST. 06ACZPK4313M1Z3 : T. +91-1666-238910, M +91-9254000242



To
Dr. Sanju Bala Dhull
Associate Professor
Department of Food Science & Technology
Chaudhary Devi Lal University, Sirsa.

Subject: Meeting Notice

Dear Madam,

This is to inform you that you are appointed for advisory consultancy and a meeting is scheduled to be held on 16.01.2022 (Sunday) to discuss following agenda items:

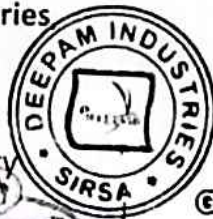
1. Steps to improve food safety aspects inside plant, during manufacturing, packing and storage of different products.
2. Latest best practices to be adopted.
3. Any other suggestions for betterment of the industry.

Therefore, you are requested to make it convenient to attend the meeting, please.

For Deepam Industries

Sanju Bala Dhull

Authorized Signatory



Unit: Industrial Area IV, Old Ahmedpur : www.parkashtoffee.com
Road, Sharnsabad Patti, SIRSA-125055 : email: deepamsrs@gmail.com
(Haryana) INDIA; GST: 06AGZPK4313M1Z3 : T. +91-1666-238910; M: +91-9254000242



Saraswati Sugar Mills Ltd.

Yamuna Nagar - 135 001 (Haryana) India
Regd. Office : Yamuna Nagar (Haryana)

Ref. No. k.admn./

Dated: 30.06.2021

To,
Dr. Sanju Bala Dhull,

This refers to your application and subsequent discussions, we had with you. We are pleased to appoint you as Consultant on the following terms and conditions:-


1. Your term of appointment shall be for a period of one year i.e. from 01.07.2021 to 30.06.2022, after which this appointment shall automatically come to an end.
2. You shall be paid Rs. Five Thousand only per visit to our Company in addition to travelling expenses. You will have to make at least two visits during the crushing season and two visits during off season. Over and above these four visits, you shall visit us as per our requirement which will be duly informed to you. It is further clarified that you shall not be entitled to any other allowance/ salary except your visit charges.
3. During your visit to our Company, we expect that being Food safety expert, you will contribute towards the improvement of the Company for food related aspects and submit your suggestions during your visit to our Plant as per details mentioned below:-
 - a) Steps to improve food safety aspects inside plant, during manufacturing process, packing and storage of sugar.
 - b) Latest best practices to be adopted during manufacturing process.
 - c) Critical areas which in your opinion needs specific attention.
 - d) Any other suggestions which can contribute towards improvement/ betterment of the food safety aspects.
4. You shall keep secret various information about the company such as but not limited to scientific knowledge, technology, know- how, designs, inventions, processes, methods, drawings, techniques, formulae, patterns, computations, software, codes, programmes, special equipment, devices, products, operational information, financial information, (including pricing and costing information), customer information, supplier information, future plans or projects, distribution information, classified information, data plans, or other records, and information of the company to which you have access, shall be of significant importance to the company, as it would have direct bearing on the business or reputation of the company.

Contd. Page-2

Saraswati Sugar Mills Ltd. Yamunanagar

5. You shall not divulge or utilize the same for your personal gain and/or for the benefit of any competitor of the company and/or any third party/ies.
6. You shall take all reasonable precautions to keep all such information, secret and confidential.
7. You shall not retain or make originals, or copies of e-mails, licenses, reports, financial statements, MIS, drawings, designs, calculations, specifications, formulae, machines selections, charts, forms, license agreements, or other documents/ information of whatever nature either belonging to or in the possession of the company to which you have the access or is in your possession.
8. The company shall at any time during the currency of your term be entitled to terminate your contract without giving any notice, if the company finds that you wilfully disobey or fail to perform or comply with all/any lawful instructions given to you, or fail to observe proper discipline, fraud or any other offence.
9. In case any dispute or difference arises between the parties to this contract or with reference to this contract or any terms thereof or with respect to interpretation of any clause thereof or the rights or the liabilities of either party, the matter shall be referred to the sole arbitration of the Chief Operating Officer of the company or his nominee. The provisions of The Arbitration and Conciliation Act, 1996 shall be fully applicable in this regard. The jurisdiction for any purpose relating to the above said terms will be at District Yamunanagar only.

This letter is being issued to you in duplicate so that you may retain the original and return the duplicate copy to us with your confirmation of the terms and conditions settled with you.


Received and accepted on the above
terms and conditions
05/07/2024

(Dr. Sanju Bala Dhull)


S.K. Sachdeva
CHIEF OPERATING OFFICER



Saraswati Sugar Mills Ltd.

Yamuna Nagar - 135 001 (Haryana) India
Regd. Office : Yamuna Nagar (Haryana)

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Dated: 30.06.2021

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2. You shall be paid Rs. Five Thousand only per visit to our Company in addition to travelling expenses. You will have to make at least two visits during the crushing season and two visits during off season. Over and above these four visits, you shall visit us as per our requirement which will be duly informed to you. It is further clarified that you shall not be entitled to any other allowance/ salary except your visit charges.
3. During your visit to our Company, we expect that being Food safety expert, you will contribute towards the improvement of the Company for food related aspects and submit your suggestions during your visit to our Plant as per details mentioned below:-
 - a) Steps to improve food safety aspects inside plant, during manufacturing process, packing and storage of sugar.
 - b) Latest best practices to be adopted during manufacturing process.
 - c) Critical areas which in your opinion needs specific attention.
 - d) Any other suggestions which can contribute towards improvement/ betterment of the food safety aspects.
4. You shall keep secret various information about the company such as but not limited to scientific knowledge, technology, know- how, designs, inventions, processes, methods, drawings, techniques, formulae, patterns, computations, software, codes, programmes, special equipment, devices, products, operational information, financial information, (including pricing and costing information), customer information, supplier information, future plans or projects, distribution information, classified information, data plans, or other records, and information of the company to which you have access, shall be of significant importance to the company, as it would have direct bearing on the business or reputation of the company.

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Saraswati Sugar Mills Ltd. Yamunanagar

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6. You shall take all reasonable precautions to keep all such information, secret and confidential.
7. You shall not retain or make originals, or copies of e-mails, licenses, reports, financial statements, MIS, drawings, designs, calculations, specifications, formulae, machines selections, charts, forms, license agreements, or other documents/ information of whatever nature either belonging to or in the possession of the company to which you have the access or is in your possession.
8. The company shall at any time during the currency of your term be entitled to terminate your contract without giving any notice, if the company finds that you wilfully disobey or fail to perform or comply with all/any lawful instructions given to you, or fail to observe proper discipline, fraud or any other offence.
9. In case any dispute or difference arises between the parties to this contract or with reference to this contract or any terms thereof or with respect to interpretation of any clause thereof or the rights or the liabilities of either party, the matter shall be referred to the sole arbitration of the Chief Operating Officer of the company or his nominee. The provisions of The Arbitration and Conciliation Act, 1996 shall be fully applicable in this regard. The jurisdiction for any purpose relating to the above said terms will be at District Yamunanagar only.

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05/07/2024

(Dr. Sanju Bala Dhull)


S.K. Sachdeva
CHIEF OPERATING OFFICER



To
Dr. Sanju Bala Dhull
Associate Professor
Department of Food Science & Technology
Chaudhary Devi Lal University, Sirsa.

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2. You shall not be paid for your visit to the company because of our financial limitations.
3. During your visit to our industry, we expect that being food safety expert, you will contribute towards improvement of the company and submit you suggestions as and when required.
4. You shall keep secret various information about the industry and not divulge or utilize same for your personal gain or benefits of any others.

For Deepam Industries,

Cathia

Authorized Signatory



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Associate Professor
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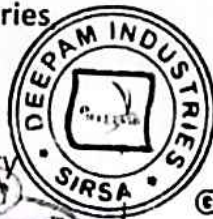
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Sanju Bala Dhull

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(Haryana) INDIA; GST: 06AGZPK4313M1Z3 : T. +91-1666-238910; M: +91-9254000242

I have provided my brewing expertise free of cost to various places during the period of 2018-2021.

Sr. No.	Place	Date
1.	Yuvi Aspiring Pvt. Ltd. Gurgaon	November, 2018
2.	DSD Aspiring Pvt. Ltd., Sector 12, Faridabad	April, 2019
3.	Om Brewtech Gurgaon	December, 2019
4.	Kaizen Brewing LLP Gurgaon	November, 2021

Nishant

Nishant Kumar

PhD Scholar,

Dept. of Food Science,

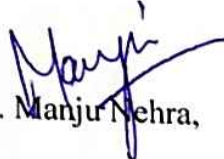
CDLU Sirsa

Respected Sir,

I was providing consultancy services to various firms/ industries for bringing out the best quality products in food sector since many years (free of cost). But last year, I have signed the contract for consultancy with the following industries and it will be a paid service now. I have taken permission from the competent authority for that and submitted the details to the concerned office (Director, Consultancy cell). I have made visits to the industries on the respective dates mentioned below (invitation from the firms attached):

Serial no.	Date	Industry
1	January 11, 2020	Swasthik Agro Industries, Sirsa
2	January 04, 2020	Keshav Polypacks, Sirsa
3	August 16, 2020	Swasthik Agro Industries, Sirsa
4	January 20 , 2021	Swasthik Agro Industries, Sirsa
5	January 31, 2021	Keshav Polypacks, Sirsa

This is submitted for your kind Information please.


Dr. Manju Nehra,

Associate Prof. and Chairperson,
Department of Food Science and Technology,
Chaudhary Devilal University, Sirsa



KESHAV POLYPACKS

Mfrs. PET BOTTLES, PET JARS AND PET PREFORMS

GSTIN: 06COOPM2454N1ZD

Cell: 90175 39100

Plot No: 87

Cell: 99922 66877

THERI ROAD, VPO. MORIWALA, SIRSA (HRY.)

To,

Dr. Manju Nehra

This refers to the subsequent discussions, we had with you. We are pleased to appoint you as Consultant on the following terms and conditions:-

1. Your term of appointment shall be for a period of one year i.e. from 01.07.2021 to 30.06.2022 after which this appointment shall automatically come to an end.
2. You shall be paid Rs. Five Thousand only per visit to our company in addition to travelling expenses. You will have to make at least two visits during the crushing season and two visits during off season. Over and above these four visits, you shall visit us as per our requirement which will be duly informed to you. It is further clarified that you shall not be entitled to any other allowance/salary except you visit charges.
3. During your visit to our Company, we expect that being food safety expert, you will contribute towards the improvement of the Company for food related aspects and submit your suggestion during your visit to our Plant as per details mentioned below :-
 - a) Steps to improve food safety aspects inside plant, during manufacturing process, packing and storage of Final Product.
 - b) Latest best practices to be adopted during manufacturing process.
 - c) Critical areas which in your opinion needs specific attention.
 - d) Any other suggestion which can contribute towards improvement / betterment of the food safety aspects.
4. You shall keep secret various information about the company such as but not limited to scientific knowledge, technology, know-how, designs, inventions, processes, methods, drawings, techniques, formulae, patterns, computations, software, codes, programs, special equipment, devices products, operational information, financial information, (including pricing and costing information). Customer information, supplier information,



Ref. No. RF/01/24/34
To

Dated. 13/08/2021

Dr. Manju Nehra.

This refers to your application and subsequent discussions, we had with you. We are pleased to appoint you as Consultant on the following terms and conditions:-

- Your term of appointment shall be for a period of two years i.e. from 01.08.2021 to 30.07.2023 after which this appointment shall automatically come to an end.
- You shall be paid Rs Five Thousand only per visit to our company in addition to travelling expenses. You will have to make at least one visit during the crushing season and one visit during off season. Over and above these two visits, you shall visit us as per our requirement which will be duly informed to you. It is further clarified that you shall not be entitled to any other allowance salary except you visit charges.
- During your visit to our Company, we expect that being food safety expert, you will contribute towards the improvement of the Company for food related aspects and submit your suggestion during your visit to our Plant as per details mentioned below :-
 - Steps to improve food safety aspects inside plant, during manufacturing process.
 - Latest best practices to be adopted during manufacturing process.
 - Critical areas which in your opinion needs specific attention
 - Any other suggestion which can contribute towards improvement / betterment of the food safety aspects.
- You shall keep secret various information about the company such as but not limited to scientific knowledge, technology, know-how, designs, inventions, processes, methods, drawings, techniques, formula, patterns, computations, software, codes, programs, special equipment, devices products, operational information, financial information, (including pricing and costing information). Customer information, supplier information, future plans or projects, distribution information, classified information, data plans or other records, and information of the company to which you have access, shall be of significant importance to the company, as it would have direct bearing on the business or reputation of the company.
- You shall not divulge or utilize the same for your personal gain and / or for the benefit of any competitor of the company and / or any third parties.
- You shall take all reasonable precautions to keep all such information, secret and confidential.
- You shall not retain or make originals, or copies of e-mails, licenses reports, financial statements, MIS, drawings designs, calculations, specifications, formulae, machines selections, charts, forms, license agreements, or other documents information of whatever nature either belonging to or in the possession.
- The company shall at any time during the currency of your term be entitled to terminate your contract without giving any notice, if the company finds that you willfully disobey or fail to perform or comply with all / any lawful instructions given to your, or fail to observe proper discipline, fraud or any other offence.
- In case any dispute or difference arises between the parties to this contract or with reference to this contract or any terms thereof or with respect to interpretation of any clause thereof or the rights or the liabilities of either party, the matter shall be referred to the sole arbitration of the Chief Operating Officer of the company or his nominee. The provisions of The Arbitration and Conciliation Act, 1996 shall be fully applicable in this regard. The jurisdiction for any purpose relating to the above said terms will be at District Sirsa only.

This letter is being issued to you in duplicate so that you may retain the original and return the duplicate copy to us with your confirmation of the terms and conditions settled with you.

For Swastik Agro Products

Sanil Singh
Managing Director

Swastik Agro Products.

Partner

GST: 06AAOFM8248E1Z0

Received and accepted on the above terms and conditions

(Dr. Manju Nehra)

TAKHATMAL ROAD, KALANWALI, DISTT. SIRSA (HARYANA)

Telefax: +91-1696-222445, visit us at : www.mahimango.com, e-mail : pulprich@gmail.com

All Subject to SIRSA Jurisdiction Only



Industrial Shed No. D-5, Udyog Vihar,
Phase-VI, Sector-37, Hero Honda Chowk,
Gurgaon. -122001 Haryana (INDIA)

Ph : 0124-4031254
E-mail: ombrewtech2016@gmail.com
Website: ombrewtech.com

Dated:- 15 Dec 2019

DECLARATION

We, Om Brewtech hereby declare that we got a chance to use the
brewing expertise of Mr. Nishant Kumar.

For:- Om Brewtech

For OM BREWTECH
Proprietor
(Proprietor)

KAIZEN BREWING LLP

DECLARATION

We hereby declare that Mr. Nishant Kumar provided us his brewing expertise and help us to grow in craft brewing industry.

Director
KAIZEN
BREWING LLP
KAIZEN BREWING LLP



KESHAV POLYPACKS

Mfrs. PET BOTTLES, PET JARS AND PET PREFORMS

GSTIN: 06COOPM2454N1ZD

Cell: 99922 66877

NEAR NH-9, THERI ROAD, VPO. MORIWALA, SIRSA (HRY.)

Respected Dr. Manju Nehra,

We cordially invite you to visit Keshav Polypacks at Village Moriwala and guide us for better quality assurance of product manufactured here and better working of plant on January 4, 2020. We will appreciate your kind consent for the visit.

Managing Director,

Keshav Polypacks,

Sirsa

For Keshav Polypacks
Prop.
