

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)



**Minutes of the
45th meeting
of the**

Executive Council

Held on

05.03.2014

at 11.30 A.M.

Venue:

**Camp Office of the Vice-Chancellor,
Chaudhary Devi Lal University, Sirsa**

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA

(Established by the State Legislature Act 9 of 2003)



No. Acad./EC/124/14/ 1580-97
Dated: 21-5-14

To.

All Members of the Executive Council,
Chaudhary Devi Lal University,
Sirsa.

Sub: Minutes of the 45th meeting of the Executive Council held on 05.03.2014.

Sir/Madam,

Kindly find enclosed herewith minutes of the 45th meeting of the Executive Council held on 05.03.2014 in the Camp Office of the Vice-Chancellor, Chaudhary Devi Lal University, Sirsa.

The discrepancies, if any, in recording of minutes, may be intimated to this office within a week from the date of receipt of the minutes.

Yours faithfully,

Money

REGISTRAR

Endst. No. Acad./EC/124/14/ 1598-1617

Dated: 21-5-14

A copy of the above is forwarded to the following for information:

1. The Secretary to Governor-Chancellor, Haryana, Chaudhary Devi Lal University, Sirsa. (for kind information of His-Excellency, the Governor-Chancellor), Haryana Raj Bhawan, Chandigarh.
2. The Higher Education Commissioner, Haryana, Plot No. I-8. I-9, Shiksha Sadan, Block-C, Sector-5, Panchkula.
3. Sh. Rajesh Bansal, Management Consultant, HBPE, Haryana Bureau Enterprises, 6th Floor, New Civil Secretariat, Sector-17, Chandigarh.
4. All members of the Court, Chaudhary Devi Lal University, Sirsa.

D. K. Dhillon
21.05.2014

Assistant Registrar (Academic)

CHAUDHARY DEVI LAL UNIVERSITY, SIRSA
(Established by the State Legislature Act 9 of 2003)

**MINUTES OF THE 45TH MEETING OF THE EXECUTIVE COUNCIL
HELD ON 05.03.2014 AT 11.30 A.M. IN COMMITTEE ROOM, 1ST FLOOR,
C.V. RAMAN BHAWAN (SCIENCE BLOCK) CHAUDHARY DEVI LAL
UNIVERSITY, SIRSA.**

The following were present:

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| 1. | Dr. Radhey Shyam Sharma
Vice-Chancellor
Chaudhary Devi Lal University, Sirsa | Chairman |
| 2. | Dr. M. L. Bansal nominee of the Financial Commissioner &
Principal Secretary to Government, Haryana
Technical Education Department, Chandigarh | |
| 3. | Sh. Rajesh Bansal Nominee of the Financial Commissioner &
Principal Secretary to Government, Haryana
Finance Department, Chandigarh | |
| 4. | Prof. Vikram Singh,
Dean, Faculty of Physical Sciences
Dean Academic Affairs
Chaudhary Devi Lal University, Sirsa | Member |
| 5. | Prof. S. K. Gahlawat
Department of Biotechnology
Chaudhary Devi Lal University, Sirsa | Member |
| 6. | Dr. J. S. Jakhar,
Dean, Faculty of Law,
Chaudhary Devi Lal University, Sirsa | Member |
| 7. | Dr. Ravinder Pal Ahlawat
Dean, Faculty of Education
Chaudhary Devi Lal University, Sirsa | Member |
| 8. | Dr. Raj Kumar Siwach,
Dean, Faculty of Social Sciences
Chaudhary Devi Lal University, Sirsa | Member |
| 9. | Dr. Abhey Singh, Associate Professor
Department of Economics
Chaudhary Devi Lal University, Sirsa | Member |
| 10. | Dr. Rani Devi, Assistant Professor
Department of Energy and Environmental Sciences
Chaudhary Devi Lal University, Sirsa | Member |
| 11. | Prof. Navrattan Sharma,
Department of Psychology,
Maharshi Dayanand University, Rohtak | Member |

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| 12. | Prof. R. S. Bhatti, Chairman,
Department of Punjabi,
Kurukshetra University, Kurukshetra | Member |
| 13. | Prof. Sanjeev Kumar,
Haryana School of Business Management,
Guru Jambheshwar University of Sc. & Technology, Hisar | Member |
| 14. | Dr. Asha Garg, Principal,
M.P. College for Women, Mandi Dabwali | Member |
| 15. | Dr. D. K. Kaushik, Principal
M.M. PG. College, Fatehabad | Member |
| 16. | Dr. Manoj Siwach,
Registrar
Chaudhary Devi Lal University, Sirsa | Secretary |

At the outset, the Vice-Chancellor welcomed the Members of the Executive Council. Thereafter, the agenda was taken up.

1. Confirmed the minutes of the 44th meeting of the Executive Council held on 30.03.2013 (circulated vide letter No. CDLU/Acad./EC/124/13/14719-31 dated 30.03.2013,).

2. Noted the follow up action on the decisions taken in the previous meeting of the Executive Council held on 30.03.2013.

3. Noted the appointment of Dr. R.S. Sharma as Vice Chancellor, Chaudhary Devi Lal University, Sirsa w.e.f. 02.08.2013 (FN) made by His Excellency, Governor, Haryana and Chancellor of this University.

Before taking up the next agenda item, the Council resolved to first consider and approve the agenda item no. 74.

4. Noted the action taken by the Vice-Chancellor under Section 11(6) of the University Act, 2003, for extending the term of appointment of Sh. Nihal Singh, Engineer-In-Chief (Retd.), PWD B&R as Technical Advisor for further period of one year w.e.f. 08.11.2012 on the existing terms.

5. Noted the action taken by the Vice Chancellor in anticipation of the approval of the Executive Council for extending the term of appointment of Sh. Nihal Singh, Engineer-In-Chief (Retd.) PWD B&R as Technical Advisor for further period of one year beyond 07.11.13 on the existing terms.

6. 1. Noted the action taken by the Vice Chancellor u/s 11 (6) of the Act to continue the payment of sitting charges/remuneration of Rs.1000/- to outside experts/members nominated on special committees for attending the meetings of various university bodies and committees like Finance Committee, Executive Council, Court, Selection Committee/Establishment Committee, Academic Council, Board of Studies/ Departmental Research Committee, Admission Committee Representative of SC/ST in any committee etc. after 18-09-2010 (i.e. the date of approval of University Accounts Code).

2. Resolved to regularize the payment of remuneration/sitting charges @ Rs.1000/- made to the members of various university bodies after 18-09-2010 till date. Further resolved to increase in the amount of remuneration from Rs.1000/- to Rs.2000/- w.e.f. the date of the meeting of the Executive Council i.e. 05.03.2014.

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Noted the action taken by the Vice-Chancellor under 11(6) of CDLU, Sirsa Act, 2003 regarding considering the cases of grant of Senior Scale/Upward Movement to the teachers considering the exemption up to 31.12.2013 for participation in orientation and refresher courses in respect of teachers for placement/promotion under CAS as per memo no. 1/92-2002 NPE (2) dated 28.12.2012 received from the Director General Higher Education, Haryana, Panchkula.

8. Noted the action taken by the Vice-chancellor under Section 11 (6) of the University Act, 2003 on 13.08.2012, for relaxing the condition of clearance of 50% papers in previous class, to promote the Under-Graduate Students who were admitted during the session 2011-12.

9. Noted the action taken by the Vice-Chancellor under section 11(6) of University Act to approve the qualifications and Pay Scales of the following four posts for direct recruitment and noted the sanction granted by the State Govt. for creation of three posts (one each) of Lady Warden, Supervisor (Boy Hostels), Sanitary Inspector vide the memo no. 18/123-2013 UNP(1) dated 12.11.2013:

Sr. No.	Name of Post	Qualification	Pay Scale (in Rs.)
1	Lady Warden	Qualifications: 1. Master's degree with 50% marks and two years' experience in the line. 2. Candidates should be below 50 years in age.	9300-34800 + 3300 GP
2	Supervisor (for Boy Hostels)	Qualifications Preferably Bachelor's Degree with experience of Supervising, maintenance and handling of Institutional messes. Experience of handling accounts will be additional qualifications. OR (a) Naib Subedar or Subedar. (b) Age -Not above 50 years. (c) Medical Category-Shape -I. (d) Height -Not less than 5'-9"(177.5 cms.) (e) Weight -Not more than 72 kg.	Rs.9300-34800 + 3200GP
3	Sanitary Inspector	10+2 with Sanitary Inspector Course.	Rs.5200-20200 + 2400GP
4	Dispensary Attendant	Matric with Science with 50% marks.	Rs.5200-20200 + 1900GP

10. Noted the action taken by the Vice-Chancellor under Section 11(6) of the Act for grant of provisional permission for additional intake of 100 seats to make two units (80 seats for each unit) of B.Sc. (Non-Medical), 1st year w.e.f. 2013-14 in Jan Nayak Ch. Devi Lal Memorial College, Sirsa.

11. Noted the action taken by the Vice-Chancellor under Section 11(6) of the Act for grant of provisional permission for additional intake of one unit (80 seats) of B.Sc. (Non-Medical), 1st year w.e.f. 2013-14, M.M. College, Fatehabad.
12. Noted the action taken by the Vice-Chancellor under Section 11(6) of the Act for grant of provisional permission for additional intake of 40 seats of B.Sc. (Non Medical) Part-I and 30 seats of B.Sc. (Computer Science) Part-I w.e.f. 2013-14 in CMK National Girls College, Sirsa.

Further, resolved that the compliance of the deficiencies pointed out by the Inspection Committee in this regard should be ensured.

13. Noted the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council, for the approval of the following recommendations of the committee (constituted to consider the request of Guest Faculty/Teaching Associates) in its meeting held on 22.04.2013 regarding the remuneration of Guest Faculty/Teaching Associates for the month of Dec. 2013:

“The Guest Faculty/Teaching Associates may be paid the remuneration on the basis of the duration not on the basis of classes; however, during winter vacations/admission process/exam days etc., the remuneration will be calculated on the basis of workload already allotted to them”

- ~~14. Noted the action taken by the Vice-Chancellor under section 11(6) of University Act, to release the salary of Guest Faculty/Teaching Associates of this University for the month of May, 2013 (except the Department of Education).~~

15. Noted the action taken by the Vice Chancellor under section 11 (6) of the University Act, for grant of provisional affiliation to start new course i.e. B.Ed. Special Education (MR) (one year) with an intake of 25 Seats in Jan Nayak Ch. Devi Lal College of Education, Barnala Road, Sirsa.

16. Noted the action taken by the Vice Chancellor under section 11 (6) of the University Act, for grant of provisional affiliation to start new courses i.e. B.Sc. (Medical & Non-Medical) Part-I with an intake of 80 Seats (one unit for each) in Mata Harki Devi College for Women, VPO Odhan, Distt. Sirsa.

Further, resolved that the compliance of the deficiencies pointed out by the Inspection Committee in this regard should be ensured.

17. Noted the action taken by the Vice-Chancellor under section 11 (6) of the Act, for grant of provisional affiliation to start new courses i.e. B.Sc. (Medical) in Shah Satnam Ji Boys College, Sirsa.

Further resolved that the compliance of the deficiencies pointed out by the Inspection Committee in this regard should be ensured.

18. Noted the action taken by the Vice-Chancellor under section 11 (6) of the University Act, for grant of provisional affiliation to start new course i.e. B.Sc. (Medical) Part-I in Shah Satnam Ji Girls College, Sirsa.

Further resolved that the compliance of the deficiencies pointed out by the Inspection Committee in this regard should be ensured.

19. Noted the action taken by the Vice Chancellor under Section 11(6) of University Act, to grant the fee concession of 50 % to women candidates in the application fee for future appointments as per instructions of the State Govt. vide memo no. 42/43/2010 SGSI dated 17.12.2013.

20. Noted the action taken by the Vice-Chancellor under Section 11(6) of the University Act, in accepting the remuneration payable to the Assistant Coordinator, appointed at Spot Evaluation Centre i.e. Rs.6500/- lumpsum w.e.f. May 2013 Examinations.

21. Noted the action taken by the Vice Chancellor under section 11(6) of University Act, regarding approval of the following, relating to the promotion of the Watchmen on the post of Lab Attendant subject to ex-post facto approval from the state government:

- Vacant posts of Lab Attendants be offered to the Watchmen presently working in the university against the existing vacancies wherever they meet the prescribed qualifications and experience.
- All such employees be imparted specialized training of at least one month in the line in lieu of three years experience as required in the qualification.
- The posts of Lab Attendants may be declared as the promotional posts.

~~22. Noted the action taken by the Vice Chancellor under section 11(6) of University Act, regarding approval of promotional qualification for the post of Private Secretary, Personal Assistant, Senior Scale Stenographer and Junior Scale Stenographer on the basis of GJU S&T, Hisar as under:~~

Name of the post	Promotional Post	Qualifications	Test
Steno-Typist	Junior Scale Stenographer	1. Matric 2 nd Division or 10+2 or Graduation 2. English shorthand at a speed of 100 w.p.m. and transcription thereof 20 w.p.m. or Hindi Shorthand at the speed of 80 w.p.m. and transcription thereof at the speed of 15 w.p.m. 3. 3 years' experience as Steno-typist	Provision of dictation passage comprising of 500 words for English and 375 words for Hindi with dictation of the same in 5 minutes. Candidates will be allowed 25 minutes time to transcribe the same at the speed of 20 w.p.m. for English and 15 w.p.m. for Hindi
Junior Scale Stenographer	Senior Scale Stenographer	10+2 with 3 years experience as Junior Scale Stenographer	No Test. Promotion is granted in order of seniority-cum-merit
Senior Scale Stenographer	Personal Assistant	(i) Graduate (ii) 5 years' experience as Sr. Scale Stenographer	No Test. Promotion is granted in order of seniority
Personal Assistant	Private Secretary	(i) Graduate (ii) 3 years' experience as Personal Assistant	No Test. Promotion is granted in order of seniority

23. Noted the action taken by the Vice-Chancellor in anticipation of the approval of the Executive Council regarding consideration the recommendations of the Committee of its meeting held on 06.05.2013 regarding grant of Senior Scale to Dr. Mukesh Kumar, Assistant Professor, Department of Law after completion of five years instead of six years.

Resolved to Defer the matter for further examination.

24. Considered and approved the creation of three posts i.e. Lady Warden, Supervisor (Boy Hostels), Sanitary Inspector for which the sanction has already been granted by the State Govt. vide the memo no. 18/123-2013 UNP(1) dated 12.11.2013.

25. Considered and approved the extension in date of submission of dissertation/Project Report/term paper report/training report/field trip report etc. for the course of MBA/MCA/M.A.Education/M.A.Mass Communication etc. for the Session 2006-08 up to 30.06.2012 with late fee of Rs.2500/-.

26. Considered the comments received from the various offices on the points raised by Dr. Dilbag Singh in the 38th meeting of Executive Council held on 22.07.2011 in respect of extension period of Dr. (Mrs.) Brham Lata, Lecturer/Associate Professor and further to consider the extension of deputation period for one year i.e. 23.02.2012 to 22.02.2013 as per concurrence received from the Principal, CRA College, Sonapat.

As Dr. Brham Lata has been repatriated to her parent institute, Resolved to grant the extension of deputation period to her for one year i.e. 23.02.2012 to 22.02.2013 as per concurrence received from the Principal, CRA College, Sonapat.

27. Considered and approved the transfer of one post of Reader/Associate Professor from department of Education to Department of Computer Science & Applications which was temporarily transferred to Department of Education.

28. Considered the extension in date of submission of dissertation of M. Phil. courses for the Session 2008-09 up to 31.12.2012 with late fee of Rs.2500/-.

Resolved to approve the above proposal with late fee of Rs.3000/- as already approved by the Academic Council. It will also be applicable on regular M.Phil. students of the session 2009 to 2013. Further, authorized the Vice-Chancellor to take action in such cases in future.

29. Considered and approved the recommendations of Fee Committee constituted by the Vice-Chancellor to decide the fee of PG Diploma in Disaster Management, MCA/M.Sc./PGDCA, and BCA/DCST courses along with bifurcations being run under University Centre for Distance Learning (UCDL).

30. Considered and approved the recommendation of Faculty of Law regarding conversion of LL.M (2 year) course from Self Financing Scheme to regular (Budgetary) Scheme with intimation to the state government.

31. To consider and approve the shifting of two vacant posts of Daftri from direct post to the promotional post on the basis of rules as applicable in K.U.Kurukshetra.

This agenda item was withdrawn.

32. Noted the execution of Memorandums of Understanding (MOU's) for Academic Co-operation between Chaudhary Devi Lal University, Sirsa and:

1. Centre for Plant Biotechnology, Hisar.
2. Central Institute for Research on Buffaloes, Hisar.
3. National Research Centre on Equines, Hisar.

Further authorized the Vice-Chancellor to take action in such cases in future.

33. Considered the proposed rules regarding counting of past services for direct recruitment and promotion to various posts of Non-Teaching Employees of CDLU, Sirsa as submitted by the Committee constituted for the purpose.

Resolved to take action as resolved at item no. 74.

34. Considered the proposed rules regarding deciding the Inter-se Seniority of Non-Teaching Employees of CDLU, Sirsa as submitted by the Committee constituted for the purpose.

Resolved to take action as resolved at item no. 74.

35. Considered and resolved to approve that one month notice should be issued in case the account of the temporary advance(s) is still pending. Further action should be taken as per rules. The Vice-Chancellor was authorized to constitute a Committee to monitor the adjustment of the temporary advance(s).

36. Noted and Resolved to implement the instructions of the Government regarding not to charge Fee/Funds from the Scheduled Caste Students at the time of Admissions.

37. Considered and approved the recommendations of the Academic Council made in its 18th meeting held on 03.01.2014 vide resolution No. 65. to finalize the guidelines with regard to Academic Performance Indicators for direct recruitment and promotions of teachers under Career Advancement Scheme (CAS).

38. To consider the Inspection Report regarding affiliation for M.Ed. course being run in Surya College of Education, Village Baliyala, Tehsil Tohana, Distt. Fatehabad for the academic session 2011-12 and for decision regarding admission for session 2012-13.

This item was withdrawn.

39. Considered the minutes of the Educational Tour/Trips Committee constituted by the Vice Chancellor held on 25.04.2012 regarding purchase of 35 Seater Bus (fully Air-conditioned) out of the 'Amalgamated Fund' . Further, to approve the increase in bus fare rates from Rs.15/- per km. to Rs.20/- per km. for education tour/trips by the university bus.

Resolved to approve the proposal with the amendment that 35 to 42 seater bus should be purchased.

40. Considered the recommendations submitted by the committee regarding removing the pay anomalies of the Non-Teaching Employees of CDLU, Sirsa.

RESOLVED to approve the recommendations of the Committee in respect of Sr. No. 11 (Assistant Registrar), Sr. No. 15 (Staff Nurse) and Sr. No. 16 (Coach). Regarding pay anomalies in respect of remaining posts should be forwarded to the State Government.

41. Considered and approved the recommendations (Appendix-A, pages 1 to 9) of Sub-Committee constituted for framing the constitution of Sports Council of Chaudhary Devi Lal University, Sirsa (CDLUSC).
42. Considered and approved the request for condoning delay in submitting Migration Certificates and to waive off the fine as submitted by the Principal, Govt. College for Women Bhodia Khera, Fatehabad.
43. Noted the latest amended qualifications of the State Govt. for the post of Assistant Professor for direct recruitment (Appendix-B, pages 10 to 14).
44. Considered and approved the recommendations of the Fee Committee regarding fee/bifurcation of the fee for the course of M.A. Sanskrit under UC DL.
45. Noted the Haryana Act No. 25 of 2012 regarding amendment of Section 4 of Chaudhary Devi Lal University, Sirsa Act, 2003.

The Amendment in the Section 4 is reproduced as under:

2. After sub-section (2) of section 4 of Chaudhary Devi Lal University, Sirsa Act, 2003, the following sub-section shall be added, namely:-

“(3) The University shall not, itself or through franchise or agency, operate or open any off campus centre and study centre:

Provided further that if the University has well maintained post graduate regional centres with all the requisite infrastructure, the same shall continue to be administered by the University.”

Explanation.-For the purpose of this sub-section,-

- (i) “off campus centre” means a centre of the University, by whatever name called, established by it outside the main campus, operated and maintained as its constituent unit, having the University’s complement of facilities, faculty and staff; and
- (ii) “study centre” means a centre, by whatever name called, established and maintained or recognized by the University for the purpose of advising, counseling or for rendering any other assistance required by the students in the context of distance education.”

46. Considered and approved the recommendations of the Faculty of Life Sciences for starting of new courses of M.Sc. in Zoology and Botany and requesting the Government for Sanction of the following posts:

Sr. No.	Name of the post	Number	Pay Scale
1	Professor	1	37400-67000+10000 GP
2	Associate Professor	2	37400-67000+9000 GP
3	Assistant Professor	4	15600-39100+6000 GP
4	Lab Assistant	2	5200-20200+2800 GP
5	Lab Attendant	2	5200-20200+1900 GP
6	Steno-Typist	1	5200-20200+1900 GP + 100 SP

Further, the Executive Council authorized the Vice-Chancellor to constitute a committee to scrutinize such cases for recommending to the Executive Council.

47. Considered and approved the minutes of the meetings of the Committee to decide the pension case of Sh. Ram Narain, Assistant Registrar.
48. Considered the request of Chaudhary Devi Lal University, Non-Teaching Employees Association (CDLUNTEA) for representation in the Court, Executive Council, Academic Council and Finance Committee.
- Resolved that action be taken as per K.U. Kurukshetra.
49. Considered and approved the recommendations of the Committee constituted for screening the cases under Career Advancement Scheme (CAS) of teachers in respect of Sh. Rajesh Kumar, Lecturer, Department of Physical Education, Dr. Ranjit Kaur, Lecturer, Department of Education and Dr. Arti Gaur, Lecturer, Department of Business Administration of this University.
50. Considered and approved the recommendations of the Committee constituted for considering the case of upward movement in respect of Dr. Ram Mehar Singh, Assistant Professor, Department of Physics.
51. Considered and approved the recommendations of Fee Committee constituted by Vice-Chancellor to decide the fee of M.A. Hindi, M.A. Punjabi and bifurcation of MBA, M.A. English, M.A. Mass Communication, PGDMC and PGDBM under UC DL.
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52. Considered and approved the following recommendations of the committee (constituted on the request of Guest Faculty/Teaching Associates) of its meeting held on 22.04.2013:
1. "Guest faculty/Teaching Associates may be engaged on contractual basis on the pattern of other universities (KUK, GJUS&T etc.);
 2. Guest faculty/Teaching Associates may be engaged 10 days before the admission process;
 3. Guest faculty/Teaching Associates may be engaged upto 31st May of the concerned Academic Session or the date of regular appointments whichever is earlier, on the pattern of the other sister universities i.e. KUK, GJUS&T etc.;
 4. They may be paid the remuneration on the basis of the duration not on the basis of classes. However, during winter vacations/admission process/exam days etc., the remuneration will be calculated on the basis of workload already allotted to them;
 5. The criteria for those having workload less than full workload, i.e. 16 hrs/ week during the session shall be as per the existing practice.
 6. They may be issued experience certificate from the date of joining to date of relieving in the respective session subject to verification by the concerned Chairperson".
- However, salary and designation will be as per K. U. Kurukshetra.
53. Considered and approved the guidelines for inspection and Proforma(s) devised for Academic Audit of Affiliated Colleges of Law in respect of various courses being run in these colleges under Self-Financing Scheme.
54. Considered and approved the rules and regulations regarding Group Insurance Scheme for the students of this University except point 'x'.
55. Considered and approved the Inspection Report for the academic session 2011-12 regarding affiliation for M.Ed. course being run in Surya College of Education, Village Baliala, Tehsil Tohana, Distt. Fatehabad and to restart M.Ed. course from the academic session 2013-14.

56. Considered the recommendations of the Inquiry Committee to debar Dr. Arjun Lal from the services in any college affiliated to this University and warning to Apex College of Education, Ellenabad Distt. Sirsa and Surya College of Education, Tohana Distt. Fatehabad.

Resolved that before taking any action legal opinion be obtained.

57. Considered and approved the minutes of the Committee constituted to suggest the model guidelines and rules with regard to the Duty Leave and Academic Leave to the teachers.

58. To approve the qualifications and Pay Scales of the post of Estate Officer for direct recruitment as under:

Sr. No.	Name of Post	Qualification	Pay Scale (in Rs.)
1	Estate Officer	1. 1st Class B.E. / B.Tech in Civil Engineering from a recognized University. 2. At least two years experience in the relevant field. 3. Knowledge of Computer. OR 1. Ex-Serviceman not below the rank of Lt. Col. and having eight years experience. 2. Knowledge of Hindi up to Matric. 3. Knowledge of Computer.	Rs. 15600- 39100 + GP Rs. 6400

The item was deferred.

59. Considered and approved the following Registration and Continuation Fee in respect of professional courses as resolved by the Academic Council vide resolution No. 39 of its 18th meeting held on 03.01.2014:

RF-21 (for Haryana Board's Students)

Registration Fee	Rs. 1000/-
Eligibility Fee	Rs. 100/-
Total:	Rs. 1100/-

RF-2 & 4A (Students other than Haryana Board/University)

Registration Fee	Rs. 1000/-
Eligibility Fee	Rs. 100/-
Migration Fee	Rs. 100/-
Total:	Rs. 1200/-

60. Considered and approved the rates of remuneration payable to the staff at spot evaluation centre:

A (i)

Sr. No	Remuneration for	Existing rate of KUK	Existing rate of evaluation of answer-books by the Moderator	Proposed rate for evaluation of answer-books by the Moderator
1.	Moderator	Rs.08/- per answer-book subject to minimum of Rs.100/-	NA *	Rs.12/- per answer-book for UG Course and Rs. 15/- for PG Courses subject to minimum of Rs. 150/-
2.	Clerk for Moderator:	Rs.2000/- lumpsum	NA	Rs.2000/- lumpsum
3.	Class IVth employees for moderator	Rs.1500/- lumpsum	NA	Rs.1500/- lumpsum

*Rs.12/- per answer-book for UG Course and Rs.15/- for PG Courses subject to minimum of Rs.150/-

(ii) For purchase of stationery etc. Rs.200/- consolidated.

(iii) For Refreshments etc. to examiner, Coordinator, Assistant Coordinator, Clerk and Class IV the employees Rs.10/- per day per session for the days when the Centre actually function (to be claimed in respect of person actually doing this job in the Spot Evaluation Centre) no cash payment.

B

The staff of the University deputed to the Nodal Centres for collection of bundles of answer-books and further delivery to the Spot Evaluation Centre may be paid following remuneration instead of DA on account of miscellaneous expenditure on the way by these officials taking tea and lunch etc. because generally 12 hours are consumed during this:

Per trip per day

Sr. No.	University Staff	Remuneration to be made as Dearness allowance of Tour Programme
1.	All officials/officers upto the rank of AR/DR	Rs.200/-
2.	All Drivers on Examination Duty	Rs.200/-
3.	Daftri/Peons(Regular)	Rs.100/-
4.	Laborers (Outsourcing)	Rs.80/-

C

The own car/taxi charges will be paid on actual basis as per University approved rates and no separate sanction is to be required for the expenditure incurred upon car/taxi charges by the Centre Superintendents of various colleges for depositing the unevaluated answer-books at nearby Nodal Centre. Answer-books will be collected by the official of the University from the Nodal Centres at their own level.

61. Considered and approved the revision of monthly value of University Research Fellowship (URS) for the session 2011-12 on the analogy of URS Rules 2012-13, the relevant clauses of URS Rules 2012-13 are as under:

1. The amount of URS will be at par with Project Fellow appointed in UGC - Major Research Project, which will be revised by the University as per revision made by UGC from time-to-time. URS shall be tenable for two years in the first instance which shall be extendable on yearly extension basis ordinarily for a period of one year, but in no case beyond a period of two years by the Vice-Chancellor subject to explicit certification in support of satisfactory work progress on the recommendations of the Supervisor(s) and the Chairperson of the Department.
2. In addition, an annual contingency grant of Rs. 5000/- shall be admissible to the scholar for the purpose of stationery, TA/DA and miscellaneous expenses. The bills of contingency shall have to be verified by the Supervisor and countersigned by the Chairperson of the Department. The amount of contingency may be revised by the competent University Authority from time to time.

62. Considered and approved the engagement of two teaching associates @ Rs.1500/- per month (out of persons already appointed by the University in Department of Physical Education) for a period of six months i.e. from September 2013 to February 2014 for the smooth functioning of Sports Council as approved in the 13th meeting of the CDLUSC at point 12(i). ~~The Secretary may be authorized to depute teaching associates for additional work in the office of Sports Council.~~

63. Considered the contractual engagement of the post of Security Officer on a consolidated remuneration of Rs.20,000/- per month for a period of one year with the condition that the qualification of ESM for this engagement will be of the rank of Honorary Captain.

Resolved to approve the above proposal but for a period of six months at the first instance extendable for next 6 months with one day gap. The qualification should be Honorary Captain/JCO, however, preference will be given to Honorary Captain.

64. Considered and approved the addition of Development Charges amounting to Rs.2190/- only in the Annual Charges in the Fee Structure of B.Ed. and M.Ed. Courses from the Session 2013-14.

65. To consider and revise the Counsel fee, Advice fee, expenses etc. of the university counsels defending university cases before various courts.

The item was deferred for re-examination.

66. Considered and approved the proposal for fixing of remuneration rates for the following jobs w.e.f. May/June 2014 examinations.

1. Rate of scrutiny of results

Sr. No.	Name of Examination	Maximum per hundred per scrutineer (Rs.)	Minimum per result per scrutineer (Rs.)
1.	B.A./B.Sc./B.Com Ist year	60.00	45.00
2.	B.A./B.Sc./B.Com 2 nd year	70.00	50.00
3.	B.A./B.Sc./B.Com 3 rd year	75.00	55.00
4.	P.G. Examinations	60.00	45.00
5.	O.T./M.I.L. Examinations	50.00	40.00
6.	Professional Examination like B.Tech, MBA, LLB, B.Ed etc.	80.00	60.00
7.	M.Phil, Pre Ph.D Examinations	70.00	50.00
8.	Re-evaluation results of all examinations (Annual/Supplementary/Semester/Any other)	(a) Upto 25 candidates Rs.25/- per Scrutineer (b) 26 to 50 candidates Rs.30/- per scrutineer (c) 51 to 100 candidates Rs.70/- per hundred Note: For the above work(Re-evaluation) two scrutineers be appointed irrespective of the number of the candidate involved.	
9.	Result Late cases(All examination Annual/supplementary/semester/any other including all re-evaluation results)	(a) Upto 25 candidates Rs.12/- per scrutineer (b) 26 to 50 candidates Rs.25/- per scrutineer (c)51 to 100 candidates Rs.50/- per hundred	
10.	Rates for confidential result	Rs.7/- per results per scrutineer	

2. Remuneration for dealing extra examination forms

- (i) One set consisting 01 Assistant 02 Clerks will be paid remuneration over and above, the forms dealt by (4500 regular students including re-appear/supplementary students). Remuneration @ 5/- per form for regular and @ 9.50 per form for ex-students over and above the norms be paid to the concerned set to be equality shared by the officials on the set concerned.
- (ii) The payment @ 50 paise per extra examination form over and above the norms is paid to the fellow officials including Supervisory staff.
- (iii) The payment @ 70 paise per extra form which will be distributed amongst the Peon and Daftries equally.
- (iv) Schedule of various examinations regarding declaration of results issued from time to time shall be adhering to by the staff. The Superintendent (Results) will ensure the adherence to the schedule. No overtime shall be paid to officials of the Results Branches.

3. Other terms and conditions as per Kurukshetra University, Kurukshetra (at point No.1 & 2 mentioned above).
 4. Remuneration already approved by the Executive Council vide Resolution No.07 in its meeting held on 29.05.2012 be read as: Remuneration for checking Assistant and coding/decoding of evaluated/re-evaluated of answer books.
 5. Outsourcing staff including driver be paid minimum daily allowance as per TA rules @ 140/- per day and payment be made out of the Imprest of the concerned Branch.
67. Considered the relaxation in promotion for the internal employees of the University.

The item was not approved.

68. Considered the creation of following non-teaching posts in the University:

Sr. No.	Name of Post	No. of Posts	Pay Scale	Remarks
1	Secretary to Vice Chancellor	1	15600-39100+6000GP PB-3	As per Indira Gandhi University, Meerpur, Rewari
2	Sr. Technical Officer	1	15600 - 39100 + GP 7600	Pay and qualifications are as per Agenda Item no. 33 for Executive Council in its 43 rd meeting held on 31.12.2012.
3	Technical Officer	2	9300 - 34800 + GP 5400	-do-
4	Assistant Technical Officer	3	9300 - 34800 + GP 4600	-do-
5	System Manager	1	15600 - 39100 + GP 6400	-do-
6	Junior Programmer	3	9300 - 34800 + GP 4200	-do-
7	Deputy Superintendent (Accounts)	2	9300 - 34800 + GP 3600	-do-
8	Transport Supervisor	2	9300 - 34800 + GP 3200	As per KUK rules
9	Senior Medical Officer	1	15600 - 39100 + GP 7600	As per Health Department Haryana
10	Chief Pharmacist	1	9300 - 34800 + GP 4200	As per Health Department Haryana
11	Nursing Sister	1	9300 - 34800 + GP 4800	As per Health Department Haryana
12	Laboratory Technician	1	9300 - 34800 + GP 3200	CDLU, Sirsa
13	Assistant Director Sports	1	15600-39100 +GP6000	As per G.J.U. S & T Hisar
14	Director Sports	1	15600-39100+GP 8000	As per G.J.U. S & T Hisar

15	Semi Professional	3	9300-34800+GP 3200	As per K U K Rules
16	Assistant Professional	2	9300-34800+GP3600	As per K U K Rules

The item was deferred for re-examination through a committee and to put up a fresh item.

69. Considered and approved the following recommendations of the committee regarding policy/guidelines for reimbursement of medical expenses in respect of university employees:

1. The Essential Certificate must be complete in following terms:-

- a) Name of Claimant, indoor no./outdoor no., Name of disease, Non availability of medicines from concerned hospital.
- b) That only name of medicines in capital letter in legible handwriting alongwith bill no. is required to be filled in column no. 02.
- c) Verification by AMA attending the patient and same is required to be issued by Medical Superintendent of the concerned hospital.

2. Documents to be submitted:-

- a) All the receipts in support of payment as attached with the claim are required to be attested by the Attending Medical Authority (AMA) of the concerned hospital.
- b) All the receipts/cash memos are required to be verified by the claimants by inscribing the words "verified and paid by me".
- c) In case of unapproved hospital, photocopy of file (indoor) duly attested/signed by the "AMA of concerned hospital and verified by the claimant" is to be attached by the claimant.
- d) Detailed discharge summary report specifying nature of treatment, date of discharge, medicines prescribed, all original test reports OR photocopy of same duly attested/signed by the AMA.
- e) In case of treatment taken from unapproved hospital, the Emergency Certificate (from concerned civil surgeon) is required to be attached with the claim.
- f) In case of claim for dependent 'dependent certificate' is required to be produced.

3. In case of claim for chronic disease:-

- a) The certification/approval for chronic disease is required from District Medical Board.
- b) The outdoor treatment claim will be entertained w.e.f the date of issue of chronic disease certificate.
- c) There is no need of NA certificate from university health centre if the medicines are prescribed by an expert outside the health centre.
- d) The patient suffering from chronic disease will be required to be reviewed in terms of line of treatment, progress of disease etc. every six month at nearby District Civil hospital for expert opinion and the documentary proof is required to be reproduced accordingly.
- e) The claimant shall furnish the certificate that all the earlier prescribed/claimed medicines have been consumed fully.

- 4) In addition to above, the State Govt. instruction/Medical Attendance Rules Book will be followed as revised from time to time and instructions of state Govt. will supersede.

670. Considered the qualifications for internal candidates for promotion to the post of Assistant Registrar.

Resolved to approve the qualifications as per K. U. Kurukshetra.

671. Considered and approved the recommendations of the Committee constituted for examining the issue of granting earned leave/compensatory leave to the teachers for performing duties during vacations.

672. Considered and approved the change in nomenclature and qualification for the post of Clerk-cum-DEO and to change in qualifications for the posts of Steno-Typist, Junior Scale Stenographer and Senior Scale Stenographer as per State Govt. instructions vide memo no. 42/164/2008-3GS-II dated 07.10.2013.

673. Considered and approved the recommendations of the Establishment Committee vide its meeting held on 21.02.2014 regarding grant of Assured Career Progression (ACP) to Dr. Shafali, Medical Officer and Sh. Rakesh Kumar, SDE.

~~674. Considered and approved the adoption of the Calendars Vol-I, II & III prescribed by K.U. Kurukshetra by this University to the extent where the rules of CDLU Sirsa are not available in its own Calendars. Further decided that the rules of the State Government will be applicable where the rules do not exist in CDLU Sirsa and the K.U. Kurukshetra.~~

~~Further, it was resolved to update the University Calendars in a phased manner.~~

75. Considered and approved the action taken by the Vice Chancellor on 29/01/2014 regarding minutes of the meeting held on 25.11.2013 for deciding the issue of market rent for the houses in University Campus as under:

Sr. No	Type of Houses	Market Rent per month
1	F-type Houses, Ground & 1 st floor houses.	Rs. 13,500.00
2	E-type Houses, Ground & 1 st floor houses.	Rs. 12,500.00
3	D-type Houses, Ground & 1 st floor houses.	Rs. 8,000.00
4	C-type houses, Ground & 1 st floor houses.	Rs. 5,500.00
5	H-type houses, Ground & 1 st floor houses.	Rs. 3,000.00

676. Considered and approved the rules regarding the maternity leave to women Guest Faculty/Teaching Associates of this University on the pattern of rules of Kurukshetra University, Kurukshetra.

77. Considered and approved the recommendations of the Academic Council to start the courses of Hotel Management and Tourism under the Faculty of Commerce and Management on regular basis from the next academic session with following teaching and non teaching staff for Department:

1.	Professor	01
2.	Associate Professor	02
3.	Assistant Professor	04
4.	Assistant	01
5.	Clerk	01
6.	Lab Attendant	01

Further, resolved to request the State Government for sanction of above posts.

78. Considered and approved the recommendations of the Staff Council, Department of Energy & Environmental Sciences in its meeting held on 22.01.2014 for constitution of ECO-CLUB and its Ordinance.

79. Considered and approved the increase in rates of mess charges in the faculty house as under:

	Category/Description	Existing Rate	Proposed rate
1.	Break Fast	35/-	40/-
2.	Lunch	50/-	60/-
3.	Dinner	50/-	60/-
4.	Tea	5/-	8/-
5.	Milk (Sweet) 200ml.	15/-	20/-
6.	Pranthas (Stuffed)	15/-	20/-
7.	Zalzeera	10/-	15/-
8.	Aamlet of 2 Eggs	20/-	30/-
9.	Soup (Tomato or veg.)	15/-	25/-
10.	Daal/Chholey/Rajmah	25/-	35/-
11.	Palak Paneer or Mater Paneer.	40/-	60/-
12.	Rice Pulao	30/-	40/-
13.	Seasonal Veg./Mix Veg.	30/-	40/-
14.	Raita	15/-	25/-
15.	Salad	10/-	20/-
16.	Chapati/Puri (Plain)	5/-	7/-
17.	Custard/Kheer	20/-	30/-

- ✓ 80. To consider and approve the recommendation of the Ordinance Committee of its meetings held on 17.07.2012.

The item was deferred.

81. Considered and approved the terms and conditions required for the employees to be sent on deputation from the university in various outside organizations/institutes.

82. Considered the case of Dr. Harish Kumar, Assistant Professor, Deptt. of Computer Sc. & Applications regarding grant of upward movement from AGP of Rs.6000/- to Rs.7000/- after completion of five years service.

The item was deferred for re-examination.

83. Considered and approved the case regarding protection of pay in respect of Prof. Suresh Kumar Gahlawat, Department of Biotechnology, as requested by him.

84. Considered and approved the request of Sh. Satish Kumar-Vij, Executive Engineer regarding protection of pay at Rs.31,520/- (Rs.25120/- + Rs.6400 GP) in Pay Band-3 (including GP) w.e.f. the date of his joining in this University i.e. 23.02.2012.

85. Considered the written reply (of the statement of allegations/charges) submitted by Dr. Silender Hooda in reference to memorandum issued to him.

After consideration of all pros and cons the Executive Council condemned the incident and resolved to issue warning to Dr. Silender Hooda.

86. Considered the proposal as per the suggestions submitted by the Committees constituted by the Executive Council in its meeting held on 15.05.2010 and as per the comments of various branches/offices regarding the functioning of the Department of Journalism & Mass Communication.

Resolved to place the matter in the next meeting with complete details.

87. Considered the regular enquiry report submitted by Sh. R.C. Bansal, Distt. & Sessions Judge (Retd.) regarding considering the reply to the Charge-sheet submitted by Dr. D.P. Warne, Reader, Department of Commerce.

Resolved to issue warning to Dr. D. P. Warne.

88. Considered and approved the confirmation case in respect of Dr. D.P. Warne, Associate Professor, Department of Commerce.

89. To consider the regular enquiry report submitted by Sh. R. P. Bajaj, Distt. & Sessions Judge (Retd.)-cum-Inquiry Officer regarding charge-sheet issued to three teachers of JMC Deptt, Chaudhary Devi Lal University, Sirsa.

The item was deferred.

90. Considered and approved the grant of re-casted upward movement from AGP Rs.6,000/- to Rs.7,000/- to the following Assistant Professors which were earlier granted to them vide office order Endst. No. AF/2013/5559-89 dated 08.04.2013:

Sr. No.	Name of the teacher	Date of joining	Date of Ph.D.	Date on which Upward Movement granted	Date of Upward Movement to be granted
1	Dr. Kapil Choudhary, Assistant Professor, Department of Commerce	22.08.2007	30.07.2007	11.10.2011	21.08.2011

2	Dr. Dharamvir Singh, Assistant Professor, Department of Physics	22.08.2007	20.01.2003	22.08.2011	21.08.2011
3	Dr. Arti Gaur, Assistant Professor, Department of Business Admn.	22.08.2007	31.01.2006	20.06.2012	21.08.2011 EC Agenda item already sent after counting his past services.
4	Dr. Himani Sharma, Assistant Professor, Department of Business Admn.	04.10.2007	16.02.2011	04.10.2011	03.10.2011
5	Dr. Rajneesh Ahlawat, Assistant Professor, Department of Business Admn.	23.08.2007	17.09.2012	18.09.2012	17.09.2012
6	Dr. Sanjeet Kumar, Assistant Professor, Department of Business Admn.	22.08.2007	04.08.2006	22.08.2011	21.08.2011
7	Dr. Anju, Assistant Professor, Department of EES	29.10.2007	16.03.2005	29.10.2011	28.10.2011
8	Dr. Mohd. Kashif Kidwai, Assistant Professor, Department of EES	05.11.2007	07.08.2008	04.12.2011	04.11.2011
9	Dr. Ashok Kumar S/o Sh. Sat Narain, Assistant Professor, Department of Physical Education	22.08.2001	28.09.2006	11.10.2011	21.08.2011
10	Dr. Ishwar Singh, Assistant Professor, Department of Physical Education	15.10.2007	03.07.2003	05.01.2012	14.10.2011
11	Dr. Ashok Kumar S/o Sh. Kanwal Singh, Assistant Professor, Department of Physical Education	22.08.2007	09.03.2005	05.01.2012	21.08.2011

The meeting ended with a vote of thanks to the Chair.

Mansaf
REGISTRAR

Approved

R. S. Singh
VICE-CHANCELLOR