



# CHAUDHARY DEVI LAL UNIVERSITY

SIRSA (HARYANA)-125055

(Established by the State Legislature Act 9 of 2003)

NAAC Accredited with Grade 'B'

Ph.D. Ordinance-cum-Information Brochure  
2017-18



**DOCTOR OF PHILOSOPHY (Ph.D.)**

FOR ONLINE SUBMISSION OF APPLICATION FORMS  
PLEASE VISIT [www.cdлу.ac.in](http://www.cdлу.ac.in), <http://cdлу.digitaluniversity.ac>

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
(Established by the State Legislature Act 9 of 2003)  
NAAC Accredited with Grade 'B'



**Ph.D. ADMISSION NOTICE-2017-18**

Online Applications are invited for admission to Ph.D. programme in (i) Biotechnology (ii) Business Administration (iii) Computer Science and Applications (iv) Chemistry (v) Commerce (vi) Economics (vii) Energy & Environmental Sciences (viii) English (ix) Food Science & Technology (x) Law (xi) Physics (xii) Physical Education and (xiii) Public Administration for the session 2017-18. Application Form should be filled up online through University website [www.cdlu.digitaluniversity.ac.in](http://www.cdlu.digitaluniversity.ac.in) alongwith fee of Rs.1650/- (Rs.450/- for SC/BC/DAP) which includes Rs.50/- on account of online application fee, w.e.f. 11.12.17. Last date for submission of online Application Form is 01.01.18. The hard copy of online Application Form alongwith required documents and **system generated challan** either in person or By Post should reach in the office of the concerned Department(s) by 03.01.2018. Other detailed information regarding Vacant Seats, Schedule of Entrance Test for Ph.D. course-work / URS, eligibility, Date of Interview-cum-counselling, Deposit of Fee, Date of Commencement of classes, etc, are available in the Ph.D. Ordinance-cum-IB, 2017-18 which is uploaded in university website [www.cdlu.ac.in](http://www.cdlu.ac.in) / [www.cdlu.digitaluniversity.ac.in](http://www.cdlu.digitaluniversity.ac.in). Candidates are advised to visit university website only for all the updated informations (corrigendum etc, if any) with regard to Ph.D. admission 2017-18.

**REGISTRAR**

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## **IMPORTANT DATES AND SCHEDULE**

Information Brochure may be downloaded from the University website. Price of the Ordinance cum Information Brochure is as under:

For General Category Candidates : Rs.1600/- +50/- (online application fee)

For SC/BCA/BCB/PH : Rs.400/- + 50/-(online application fee)

\* Rs. 100/- on account of e-savidha fee will be charged from the selected candidates.

1. Date of Advertisement of Ph.D. Admission. Notice: 09<sup>th</sup> December, 2017
2. Last date for Submission of online Application : 01<sup>st</sup> January, 2018
3. Last date for submission of Hardcopy of online application form to the department concerned : 03<sup>rd</sup> January, 2018
4. Date & Time of Entrance Test for admission to Ph.D Course as per schedule given below: 07<sup>th</sup> January, 2018

<b>10.00 A.M to 11.30 A.M</b>	<b>12.30 PM to 2.00 PM</b>	<b>3.00 to 4.30 PM</b>
Economics	Biotechnology	Physical Education
English	Business Admn.	Law
Computer Science & Applications	Physics	Food Science & Technology
Energy & Environmental Sciences	Public Administration	Chemistry
Commerce		

5. Date of Display of Result of Entrance Test : 09<sup>th</sup> January, 2018
6. Date of Interview-cum-Counselling : 12<sup>th</sup> January, 2018
7. Deposit of Fee : 12<sup>th</sup> to 13<sup>th</sup> January, 2018
8. Admission from the waiting list : 15<sup>th</sup> January, 2018
9. Commencement of Classes : 16<sup>th</sup> January, 2018

Further, the candidates may refer to 'Ordinance of Doctor of Philosophy' for further details regarding eligibility, procedure of admission or exemption from Entrance Test or PhD Course-work, process of registration in PhD, requirements during registration period, fee structure, etc.



## **JAN NAYAK CHAUDHARY DEVI LAL**

### **THE TORCH BEARER**

**(25 September, 1914 – 6 April 2001)**

Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana.

Ch. Devi Lal was a veteran freedom fighter, a crusader against the British Raj and a symbol of patience and fortitude. He proved himself to be a man of action, be it in the freedom movement, post-independence amelioration of the plight of the suffering peasantry. He was looked upon with love and affection during his younger days and with reverential awe in his later life, when he was popularly nicknamed “Tau”. The welfare of the people was a mission with Chaudhary Devi Lal, who strove hard to see the peoples’ power reflected in the peoples’ rule. He was committed to the development of the backward classes, which included farmers, the oppressed and women. He always wanted the present education system to impart true knowledge. He desired for fundamental and total change in education and meaningful investments in education, especially in a manner relevant to employment for the youth and welfare of the poor. While he addressed the concerns of the youth in terms of education and skill development, he worked for the introduction of several other social welfare measures like providing health facilities, which were taken up in right earnest. As a result, hundreds of schools, colleges, hospitals and health centres came up where none existed before. He also wanted the youth to have a definite goal and make significant contribution towards national building and construction.

He wanted teachers who could inspire the students to participate in constructive work. He also considered it essential that schools be opened, which are as good as public schools for the talented children of the economically backward and poor, who otherwise cannot study for want of means. He firmly believed that ‘village India is real India’. That’s why he regarded it as a ‘dharma’ (duty) to provide a good, balanced diet, necessary clothing and shelter to each individual. He firmly held that ‘true Swaraj’ means participation of the poor, illiterate, underprivileged, millions living in our villages. As the Deputy Prime Minister of India and being one of the architects of the state of Haryana, he took many measures for the agricultural development. His services to Haryana and the country are indeed unforgettable. As reverently called ‘Tau’, the Jan Nayak, a ‘Karmayogi’ and a ‘Colossal’ guide Ch. Devi Lal’s principles and values will always inspire the coming generations.

## MESSAGE



Chaudhary Devi Lal University after its arduous journey is now ushering into that phase of development where growth rate is fast pacing up with liberal funds pouring in, faculty acquiring wide national and international exposure and students excelling in sports and co-curricular and extracurricular activities at the national level. NAAC and NIRF gradation are the marks of the increasing confidence of the institute which has enabled it to analyze its SWOT. It is essential for acquiring clearer vision and setting new goals for the future.

The University aims at working to fashion and forge an enlightened integrated society founded on the principles of justice, pursuit of excellence in academics and researches and holistic development of personality of students. It has set the target of expending qualitatively as well as quantitatively. Introducing Choice Based Credit System (CBCS) is an evidence of how it is gearing itself to move on to meet the world challenges.

The University is providing excellent infrastructural facilities to the students which include Seminar/Lectures Halls, well-furnished laboratories and library with every increasing print and e-resource Wi-Fi connectivity, hostels and facilities of multipurpose hall, auditorium, sports grounds and gym, etc. Any student opting to study in this University will be able to enrich himself/herself by using them.

University stands committed that to make optimal efforts to provide a conducive and healthy environment to grow professionally. I assure that your choice for this University will be rewarding and your efforts will further strengthen it to emerge as an institute of academic excellence.

**Prof. (Dr.) Vijay K. Kayat**  
**Vice-Chancellor**

**CHANCELLOR**  
**Prof. Kaptan Singh Solanki**  
**Hon'ble Governor, Haryana**

**OFFICERS OF THE UNIVERSITY**

<b>Prof. (Dr.) Vijay K. Kayat</b> Vice-Chancellor	01666 -248052 Fax: 01666-248123
<b>Prof. Aseem Miglani</b> Registrar	01666-239819 Fax: 01666-247049
<b>Prof. Anu Shukla</b> Proctor	01666 - 239816
<b>Prof. Ravinder Pal Ahlawat</b> Chief Warden (Boys)	01666 - 239818
<b>Prof. Monika Verma</b> Chief Warden (Girls)	01666 - 239818
<b>Prof. Dilbag Singh</b> Dean, Students' Welfare	01666 - 247154
<b>Prof. Vikram Singh</b> Dean of Colleges	01666 - 247153
<b>Prof. Deepti Dharmani</b> Dean, Academic Affairs	----
<b>Prof. Pankaj Sharma</b> Librarian	01666-239833
<b>Prof. Praveen Aghamkar</b> Controller of Examinations	01666-239808
<b>Finance Officer</b>	01666-239834

**DEANS OF FACULTIES**

1. Faculty of Commerce & Management	<b>Prof. Sultan Singh</b>
2. Faculty of Education	<b>Prof. Monika Verma</b>
3. Faculty of Humanities	<b>Prof. Deepti Dharmani</b>
4. Faculty of Law	<b>Prof. J.S. Jakhar</b>
5. Faculty of Life Sciences	<b>Prof. Suresh Kumar Gahlawat</b>
6. Faculty of Physical Sciences	<b>Prof. Dilbag Singh</b>
7. Faculty of Social Sciences	<b>Prof. Vishnu Bhagwan</b>

## CHAIRPERSONS AND INCHARGES OF THE DEPARTMENTS

S. N.	Name of Department	Chairperson	Tel. No.	In-charge	Tel. No.
1.	Biotechnology	Prof. S.K. Gahlawat	247143	-	-
2.	Business Administration	Prof. Sultan Singh	239817	-	-
3.	Chemistry	Prof. Dilbag Singh	-	Dr. Harish Kumar	247136
4.	Commerce	Prof. Sultan Singh	239831	-	-
5.	Computer Science & Applications	Prof. Dilbag Singh	239818	-	-
6.	Economics	Dr. Manoj Siwach	247132	-	-
7.	Education	Prof. Monika Verma	-	Dr. Nivedita	-
8.	Energy & Environmental Sciences	Prof. Deepti Dharmani	-	Dr. Anju	247119
9.	English	Prof. Anu Shukla	239816	-	-
10.	Food Science & Technology	Prof. S. K. Gahlawat	-	Dr. Kawaljit Singh	247124
11.	Geography	Prof. Vishnu Bhagwan	98125-56101	-	-
12.	Hindi	Prof. Deepti Dharmani	9215031224	-	-
13.	History	Prof. Vishnu Bhagwan	98125-56101	-	-
14.	Journalism & Mass Communication	Prof. Deepti Dharmani	9215031224	Dr. Sewa Singh	-
15.	Law	Prof. J. S. Jakhar	247115	-	-
16.	Mathematics	Prof. Dilbag Singh	247129	-	-
17.	Music (Vocal & Instrumental)	Prof. Vishnu Bhagwan	98125-56101	-	-
18.	Physical Education	Prof. Ravinder Pal Ahlawat	-	-	-
19.	Physics	Prof. Praveen Aghamkar	239835	-	-
20.	Public Administration	Prof. Vishnu Bhagwan	248600	-	-
21.	Punjabi	Prof. Deepti Dharmani	92150-31224	-	-
22.	Sanskrit	Prof. Deepti Dharmani	92150-31224	-	-

## HELP DESK

S.No	Name of the Department/Branch	Contact No. (01666-)	Assistance
1.	EDP Cell	247254	Technical Assistance
2.	HKCL	247254	Technical Assistance
3.	Academic Branch	239811	Rules and Regulations for Admissions
4.	Registration & Scholarship	247072	Registration & Scholarship



## ADMINISTRATIVE OFFICES

Sr.No.	Name of the Office	Name and Designation	Telephone No. (STD Code No. 01666)
1	Vice-Chancellor's Office	Sh. H. L. Sharma, Private Secretary	248603, 248052
2	Registrar's Office	Sh. Praveen Kumar, Assistant	239819

Sr.No.	Name of the Office	Name and Designation	Telephone No. (STD Code No. 01666)
1.	Academic Branch	Sh. Harbans Lal, Superintendent	239811
2.	Accounts Branch	Sh. Davinder Kumar, Sr. Accts. Officer	239834
3.	Boys Hostel-I	Dr. Amit Sangwan, Warden	94663-08808
4.	Boys Hostel-II	Dr. Ram Mehar Singh, Warden	94162-73644
5.	Career and Counseling Cell	Dr. Kapil Chaudhary, Coordinator	-
6.	University Sports Council	Prof. Monika Verma, President	239818
7.	Chief Warden (Girls Hostel)	Prof. Monika Verma	-
8.	Chief Warden (Boys Hostel)	Prof. Ravinderpal Ahlawat	-
9.	Colleges Branch	Prof. Vikram Singh, Dean of Colleges	247153
10.	Dean Students' Welfare	Prof. Dilbag Singh	247154
11.	Directorate of Public Relations	Prof. Dilbag Singh, Director	-
12.	Directorate of Youth Red Cross	Prof. S.K. Gahlawat, Chairperson	247154
13.	Directorate Youth Welfare	Dr. Mohd. Kashif Kidwai, Asth. Director. Youth Welfare	98962-10793
14.	Examinations Branch	Prof. Praveen Aghamkar, Controller of Examinations	239808
15.	Information Technology Cell	Dr. Saroj Mehta, Programmer	239828
16.	Warden, Girls Hostel-I & II	Mrs. Saroj, Warden	99963-76093
17.	Liaison Office ,OBC, SC/ST Cell	Prof.Umed Singh, Liaison Officer	94665-16885
18.	Library	Prof. Pankaj Sharma, Librarian	239833
19.	National Service Scheme	Prof. Vishnu Bhagwan Programme-Coordinator	-
20	Nodal Officer, HKCL	Incharge, IT Cell	247254
21	Nodal Officer on Ragging Complaints	Dr. Ashok Makkar, Nodal Officer	---
22	Proctor	Prof. Anu Shukla, Proctor	239816
23	Registration & Scholarship Branch	Smt. Kiran, Superintendent	247072

24	RTI Cell	First Appellate Authority (i) Registrar: for all Offices and Branches. (ii) Dean Faculty of Law: for UTDs (iii) Chief Warden: for all related matters of Hostels (Girls & Boys) (iv) SPIO, Sh. Kuldeep Kumar (Assistant Registrar)	239807
25	UGC Coaching Cell	Prof. Umed Singh, Coordinator	-
26	University Centre for Distance Learning (UCDL)	Prof. Sultan Singh, Director	239815
27	University Computer Centre	Prof. Vikram Singh, Director	239828
28	University Health Centre	Dr. Shafali, Medical Officer	239801
29	Dean Research	Prof. S. K. Gahlawat, Dean	247143
30	Community Radio Station	Prof. S. K. Gahlawat, Director	247143
31	University Research Journal	Prof. Raj Kumar Siwach, Chief Editor	248600
32	IQAC	Prof. Sultan Singh, Director Dr. Surinder Singh Kundu, Coordinator	239817

## **UNIVERSITY AT A GLANCE**

Established on 2<sup>nd</sup> April, 2003, Chaudhary Devi Lal University, Sirsa is named after Jan Nayak Chaudhary Devi Lal, the former Deputy Prime Minister of India and the former Chief Minister of Haryana. This University, set up by the Government of Haryana under Act 9 of 2003 passed by the State Legislature, has a sprawling campus of 213 Acres 4 Kanal 12 Marlas at Barnala Road, Sirsa. The main objective of the University is to facilitate, promote and excel in Higher Education, Research and Consultancy in the contemporary as well as emerging areas of knowledge. The inception of high-tech culture involving computer-based facilities, internet connectivity and modern administrative techniques are integral characteristics of this University. To enhance the standard of higher education and increase the research activities the University has been connected to National Knowledge Network (NKN). This connectivity has been provided through one GBPS (optical fiber) dedicated line under NMEICT project of Ministry of HRD India. Wi-Fi facility has also been provided in the University campus. Affiliation of colleges situated in Sirsa and Fatehabad districts in 2011 has been another milestone for this University.

## **UNIVERSITY TEACHING DEPARTMENTS**

There are 22 Teaching Departments offering 59 programmes in the University. Well-known, reputed and experienced academicians and professionals have been associated in preparing the academic curriculum of different programmes. It is important to mention here that special attention has been given to follow the guidelines of the UGC and other regulatory bodies in preparing the programme curriculum. The university also offers various programmes through the University Centre for Distance Learning. The emphasis is to impart quality education by providing congenial and liberal atmosphere in the campus through the promotion of extracurricular activities. Sports events of North Zone and All India Intersarsity level and University Youth Festival were successfully organized in addition to encouraging students to participate in such activities and events outside the campus to enable them achieve overall growth of their personality.

## **TEACHING BLOCKS**

The University has three Teaching Blocks, Guest House, Vice Chancellor's residence and 116 houses for the teaching and non-teaching staff and five well-furnished hostels for boys and girls. The silent Generator Sets are also available in the university to meet out the requirement of power during power failure. Approximately 16500 plants/trees of various types have been planted in the university campus.

## OTHER FACILITIES

The University has developed its own Media Centre equipped with hi-tech gadgets. The University has well-equipped laboratories. The University has a majestic building housing Vivekananda Library. There is a good stock of books and study material of high standard in the University library. Research Journals of National and International repute are being subscribed. The construction of Multipurpose Hall has been completed. 11 KVA sub-station is under construction and the 12 Super H Type Houses, Day Care Centre, Solar Water Heater Systems and raising of boundary wall are in pipeline.

The University has ATM facility of Oriental Bank of Commerce and State Bank of India. A branch of Oriental Bank of Commerce started functioning in the year 2011. The branch is located in the University Shopping Complex which also houses the University Health Centre. Medical facilities have been made available to the students through a regular appointed Medical Officer and technical staff.

The University has adopted innovative methods in conducting University examinations. The students of this university have shown commendable results in academics as well as co-curricular activities. With the present pace of progress already acquired, the university looks forward to having a promising future.

## ACADEMIC PROGRAMMES

The University offers the following academic programmes in the area of Technology, Management, Commerce, Law, Mass Communication, Humanities, Social Sciences, Science and Education mostly at the Post Graduate level. All these programmes have been designed in consultation with luminous academicians especially taking into consideration the special needs of the society and the professional world. Emphasis is laid on both theoretical and practical training.

<b>Ph.D. PROGRAMMES</b>			
<b>S.No.</b>	<b>Department/Subjects</b>	<b>S.No.</b>	<b>Department/Subjects</b>
1.	Biotechnology	2.	Business Administration
3.	Chemistry	4.	Commerce
5.	Computer Science & Applications	6.	Economics
7.	Education	8.	Energy & Environmental Sciences
9.	English	10.	Food Science & Technology
11.	Journalism & Mass Communication	12.	Law
13.	Mathematics	14.	Physical Education
15.	Physics	16.	Public Administration

## **1. VIVEKANAND LIBRARY**

Vivekananda Library came into existence in the year 2003. At present, it has an impressive four storey building. The present building of library is easily approachable. Beautiful lawns, add to its grandeur. Special attention is given to the facilities of drinking water, light system and security system, Fully A.C. Reading Hall (24X7), Computer Lab and Periodical Section. All the reading areas of the Library are spacious, peaceful and furnished with comfortable furniture. The Library is having a rich collection of publications which include books, journals, thesis/dissertations, reports, newspapers and magazines etc.

The Library at present has a total collection of 65163 books, 51 Indian Journals, 60 Foreign Journals, 11 Magazines, Employment News and 15 Newspapers to cater to the needs of the users. The Library also provides Reference Books including Encyclopedia, Dictionary etc. The SC/ST Book Bank with collection of 2269 books exists in the library for SC/ST students of various departments. The facility of Online Journals and database is being provided to the users by INFLIBNET through UGC Infonet Digital Library Consortium Shodh Sindhu. Inter Library Loan facility is also available through DELNET. The Wi-Fi internet connectivity is available in the Library for easy access of internet services. Further, there is an access to E-books within University campus. The concept of fully computerized Library is adopted and is in process.

## **2. HOSTELS**

At present, there are four hostels-two for girls and two for boys, namely, Harki Devi Bhawan (Girls' Hostel-I), Kalpana Chawla Bhawan (Girls' Hostel-II), Lala Lajpat Rai Bhawan (Boys' Hostel-I) and Sardar Patel Bhawan (Boys' Hostel-II). All the four hostels have been provided with tube lights and ceiling fans in every room. Electric geysers have been installed in bathrooms. Water coolers with RO system have also been provided. The hostels subscribe several national & regional dailies and magazines for enabling the students to know what is happening around the world. The facility of 32" Plasma TVs along with Dish/DTH facility has been provided in common rooms of all the hostels. Medical facilities to all hostel residents are provided through the university Health Centre located in University premises.

The Chief Warden, along with all Wardens, make every possible effort to see that the students get a cleaner surrounding within and outside the hostel premises, get hygienic food and always respond to the complaints of hostel residents in a positive manner.

A total number of 38 benches (three-seater) each has been provided in the premises of Girl's and Boy's Hostels separately. In the premises of both Girls Hostel two separate lawns have been developed and Badminton Courts has also been constructed in all the four hostels. In Girls' Hostels, the facility of Table Tennis & Badminton and in Boys' Hostels, the facility of Table Tennis, Badminton and Volleyball has also been provided.

## **3. IT CELL**

The Website Office/IT Cell of Chaudhary Devi Lal University is performing following tasks:

### **1. Wireless Network (Wi-Fi)**

Campus Wide W-LAN/Wi-Fi is maintained by the I.T.Cell. Various steps have been taken by IT cell to strengthen and expand the coverage of wi-fi, which has proved very useful to cater the need of high speed internet facilities to the whole University.

## **2. University Website ([www.cdlu.ac.in](http://www.cdlu.ac.in))**

The University Website ([www.cdlu.ac.in](http://www.cdlu.ac.in)) is being maintained and updated efficiently, effectively & promptly by the University Website Office, being very descriptive and useful, the number of global visitors on website is increasing very rapidly.

## **3. Fibre based Local Area Network (LAN)**

Any educational institute looking at high growth and a potential to join big league, cannot overlook networking. Sensing out its dire need well in time, the IT Cell has established Campus Wide Local Area Network (LAN). The LAN is based on Optical Fibre and initially 400 nodes have been connected. This is also under the NME-ICT project of MHRD on 75:25 sharing basis.

## **4. National Knowledge Network (NKN)**

To enhance the standard of higher education and increase the research activities the University has connection to **National Knowledge Network(NKN)**. This connectivity has been provided through one GBPS (optical fiber) dedicated line under NMEICT Project of Ministry of HRD India.

## **EDP CELL**

The following project/tasks are being handled by the Electronic Data Processing (EDP) Cell.

1. University has signed Memorandum of Understanding (MoU) with Haryana Knowledge Corporation Limited (HKCL) on 08.11.2016 for the implementation of Digital University Framework (DUF) in the University w.e.f session 2017-18. The web-link named [cdlu.digitaluniversity.ac](http://cdlu.digitaluniversity.ac) has been started / activated in this regard.

2. The applications were invited online only for admissions in various programmes of University Teaching Departments in academic session 2016-17 also. The facility for inviting applications online was started w.e.f session 2014-15.

3. The Android based application named “CDLU” on trial basis in collaboration with the Maibiz Technologies Pvt. Ltd. (MTPL) to enhance the mobile based ICT applications, is being handled by the EDP Cell. The mobile based android application is available free of cost at “Google Play Store”.

## **4. COMPUTER LAB, UCC:**

The Computer Lab (UCC) with plenty number of desktops, adequate furniture and sufficient power backup, works from the top floor of Vivekanand Library to facilitate the research scholars, students and the staff members as per their requirements.

## **5. SC/ST CELL**

The SC/ST Cell has been established to provide facilities to the SC/ST students of the University as per the instructions of UGC/State Govt. from time to time. SC/ST Cell functions as grievances Redressal Cell to redress the grievances of SC/ST Students and Employees of the university, and renders them necessary help in solving their academic as well as administrative problems. It also carries out any other work assigned from time to time so as to promote higher education among these communities, suffering from economic, social and education deprivations.

The main objective of the SC/ST Cell is to ensure proper implementation of various schemes of University Grants Commission/Govt. of India/State Govt. introduced from time to time in the interest of such students.

#### **6(A). THE UGC CELL FOR COACHING SCHEMES FOR SCHEDULED CASTES AND SCHEDULED TRIBES, OBC (NON-CREAMY LAYER) AND MINORITIES.**

To implement the objectives of UGC's Merged Schemes of the General Development Assistance under XII plan period, the University has established the UGC Cell for Coaching Schemes for SCs, STs, OBCs (Non Creamy Layer) and Minorities. General candidates holding BPL Cards (Below Poverty Line) issued by the Central Government/State Government may also be allowed for such coaching classes. The Cell has implemented the following coaching schemes:-

1. Remedial Coaching
2. Coaching for Entry Into Services
3. Coaching for NET/SET

The main purposes of these schemes, by and large, include: to improve the academic skills of the students, to prepare the students to gain useful employment in Group 'A', 'B' & 'C' in Central Services and equivalent positions in private sector and prepare the students for NET/SET, so that they can become Assistant Professors in the Colleges and Universities. For implementing day-to-day activities, Coordinator has been appointed. Further, faculty members, research scholars, PG students and teachers from other universities are also invited to deliver special lectures to the enrolled students. At present, the Cell is in early stage and various programmes and facilities have been planned.

#### **6(B). WELFARE SCHEMES FOR SC/BC STUDENTS**

The University ensures proper implementation of various schemes of the UGC/Government of India/State Government concerning admission, scholarship etc. for the welfare of the students of reserved categories. The guidelines as revised from time to time by the Central and State Governments are displayed on the Notice Boards, prominent places and in the University prospectus for the benefit of the students belonging to SC/BC category. The guidelines are strictly adhered to. Apart from Post-Matric Scholarship for SC/BC students, the State Merit Scholarship for students with Physical Disabilities are also offered.

#### **7. CAREER AND COUNSELING CELL**

A Career and Counseling Cell has been established in the University to address the diverse socio-economic handicaps, linguistic differences and geographic backgrounds of the heterogeneous population of students coming to the University vis-à-vis equity of access and placement opportunities through availability of appropriate institutional support information. The Career and Counseling Cell also helps the students by providing appropriate guidance to establish linkages with the world of work and locate career opportunities. This cell is actively involved in carrying out vocational guidance and campus based interviews. The following are the major objectives of the cell:

1. To gather information on job avenues and placements in different institutions and concerns related to the Programme(s) offered by this University.



2. To analyze information in the local, regional and national contexts to explore its relevance and utility for the students in their placements and on job-training.
3. To organize seminars and guidance workshops for informing students about the emerging professional trends and events, job profiles, leadership roles, entrepreneurship, market needs and risks and implementation of national socio-economic policies and to impart training in soft skills.
4. To promote discipline, healthy outlook and positive attitudes for strengthening national integration and removal of narrow provincial preferences and prejudice.

## **8. UNIVERSITY SCIENCE INSTRUMENTATION CENTRE**

Recently, University Science Instrumentation Centre (USIC) has been established in CV Raman Bhawan (Science Block) of the University. It will work as Central Instrumentation Lab with necessary and sufficient sophisticated equipments of scientific importance within the reach of faculty members as well as research scholars for research activities. In addition, it will provide service for the maintenance of scientific instruments as far as possible.

## **9. INTERNAL QUALITY ASSURANCE CELL (IQAC)**

The University has constituted the Internal Quality Assurance Cell (IQAC) to instill the momentum of quality consciousness and continuous assessment and improvement. The cell works to develop a quality system of conscious, consistent and catalytically programmed action for improving the academic and administrative performance of the HEIs and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. The IQAC achieved the above said goals by offering itself the National Assessment and Accreditation Council (NAAC) for inspection. Grade from NAAC is considered Hall Mark of the quality of any HEI. The University has been Accredited with Grade “B” valid for a period of five years from 14.09.2015.

## **10. OFFICE OF DEAN STUDENTS' WELFARE (DSW)**

This office is actively involved in issuing bus passes to the daily passenger students and organizes the events like:

1. Awareness Campaign on HIV/AIDS.
2. Free Health Awareness/Checkup Camp.
3. Educational and Industrial Tours to different places.
4. It helps the University Teaching Departments students to participate in Inter College tournaments and Inter University tournaments in various games.
5. Group Insurance to the students.

## **11. DIRECTORATE OF YOUTH WELFARE**

Directorate of Youth Welfare aims at ensuring youth welfare by conceiving and organizing such programmes as would stimulate mammoth reservoir of energy in youth constructively for the establishment of a healthy cultural environment in the University. The University has developed best infrastructure to carry out their plan for youth welfare. It motivates students to inculcate and sharpen their talents in diverse fields of cultural/Literary activities. It takes care of the third



dimension of the higher education by organizing adventure camps, workshops boosting motivation and healthy competitiveness and inculcating social values to ensure holistic development of their personalities. Besides celebration of national festivals, the Directorate also organizes Talent Finding Competitions and Youth Festival for the UTDs and the affiliating colleges. For the enrichment of the students the Directorate hires artists from diverse fields to prepare them for competitions at higher levels. Literary and Fine Art activities are also taken up to hone their talents. To foster leadership qualities and to prepare future leaders for the largest democracy of the world, model youth parliament is also held. Student clubs are formed for providing them platform to cooperate and coordinate with each other for sharpening their inherent interests. In the coming session the Directorate plans to concentrate on youth leadership in order to make these activities socially more relevant through extension programmes. The students of the University Teaching Departments and affiliating colleges have bagged positions in National and North Zone Inter Varsity Festivals.

The co-curricular activities go a long way in developing the overall personality of the students and foster among them positive feelings of patience and perseverance, a sense of cooperation and the competitiveness. To provide maximum opportunities to the students and to present and refine their talent, the cultural activities are regularly organized in and outside the University. The students show keen interest in these activities and have brought laurels to the University.

The Directorate organizes University Youth Festival and other cultural events besides celebrating important days of the year. The adventure camps and workshops are also organized for the benefit of the students. The achievements of the Directorate include top positions in the North Zone Inter University Youth Festivals and National Youth Festival, Folk Dance Competitions in Folk Dance organized by Haryana Kala Parishad etc.

## **12. SPORTS COUNCIL**

Sports activities of the University are being run under the Sports Council. The University has following playfields: Handball (1), Football (1), Volleyball (2), Netball (1), Korfbal (1), Kho-Kho (1), Kabaddi (1), Wrestling (1), Basketball (2), Judo (1), Athletic Track & Multipurpose Hall for indoor sports activities. The university has organized National Level Inter Varsity Sports Competitions. Sports Council's efforts have resulted in pocketing several prizes at the National Level Competition.

The University is providing following sports facilities to its players:

1. TA/DA during Inter University Tournaments.
2. Free Sports Kit and Track Suits to the players participating in Inter University tournaments.
3. Scholarship/Prize money to the players winning positions in Inter University tournaments is given as under:
 

1.	1 <sup>st</sup> Position	Rs. 25,000/-
2.	2 <sup>nd</sup> Position	Rs. 21,000/-
3.	3 <sup>rd</sup> Position	Rs. 18,000/-
4. All India Inter University Wrestling (M&W) and Greco Wrestling (M) tournaments was organized from 22-27 February, 2017 at CDLU, Sirsa. The brief report of the tournaments is given as under:-
  1. **Wrestling (Women)**

Managers Meeting	:	21 <sup>st</sup> February, 2017
Date of tournament	:	22 <sup>nd</sup> to 23 <sup>rd</sup> Feb., 2017

2. **Wrestling (Men) & Greco Wrestling (Men)**  
 Managers Meeting : 24<sup>th</sup> February, 2017  
 Date of tournament : 25<sup>th</sup> to 27<sup>th</sup> Feb., 2017
3. **Total No. of participated Universities :** **256 Universities**
4. **Total No. of Participated Players :** **1350 Players**

**Sports council has organized many national level championships successfully besides students of the affiliating colleges and UTDs have participated in various national level events bagging coveted positions.**

### **13. UNIVERSITY HEALTH CENTRE**

The university Health Centre located in the Shopping Complex on the Ist floor from room no. 101-104. It has sufficient place for OPD, dispensary and inward. It has facility of consultation, medicines & laboratory tests, treatment at free of cost. There is an Ambulance to carry the sick students to referral hospitals. The Health Centre provides its services during games, physical efficiency tests and functions organized by university. The students, the employees & their dependents of the university are availing the medical facilities being provided by the University Health Centre.

### **14. YOUTH RED CROSS**

Youth are the pillars and future leaders of the country. Today's youth is tomorrow's India. The Youth Red Cross, the youngest wing of India Red Cross Society, Haryana State Branch is active at the University Level. A Youth Red Cross Unit is working in the University Campus for this purpose. A fifteen member YRC Committee of CDLU, Sirsa has been constituted under the chairmanship of the Vice-Chancellor to promote the YRC activities in all the colleges/institutions within the jurisdiction of the university. Meeting of Executive Committee at University Level and of students volunteers are called from time to time to decide about the YRC future plans.

### **15. NATIONAL SERVICE SCHEME**

National Service Scheme (NSS) is a noble experiment in academic expansion. It inculcates the spirit of voluntary work among the students and teachers through sustained community interactions. It brings out academic institutions closer to society. It shows how to combine knowledge and action to achieve results, which are desirable for community development. National Service Scheme at this University has been established with the objective of providing students with an opportunity to develop their overall personality by taking part in various Social Service Schemes.

An NSS Committee at University Level is constituted under the Chairmanship of the Vice-Chancellor. There are 34 units of NSS in the University, two of University Teaching Departments and others in various affiliated colleges of Sirsa and Fatehabad Districts. There are two units of SFS also in affiliating colleges. Participation of the student volunteers of the university in National Republic Parade is a matter of pride for us.

## **16. RTI CELL**

The RTI Cell deals with RTI applications and RTI appeals on behalf of the University under the provision of the RTI Act and provides information to the information seekers.

## **17. ANTI RAGGING COMMITTEE**

Anti-Ragging Committee supported by Anti Ragging Squad and a Nodal Officer ensures that there are no incidences of Ragging, bullying and baiting of new students on the campus. Ragging is a criminal offence and is strictly prohibited in the University. A student, if affected, can approach the Nodal Officer to redress his complaint. Proctor, Dean Student's Welfare, Chief Wardens, Director Youth Welfare, Assistant Dean Students' Welfare and Hostel Wardens are also members of the Anti Ragging Committee/ Squad/Cell. The Anti Ragging Committee also has some outside members prominent among whom are SDM and DSP head quarter Sirsa besides some other important citizen of Sirsa.

## **18. ANTI EVE-TEASING COMMITTEE**

EVE-teasing is a criminal offence. Making unwanted gestures towards girls or passing offensive comments are not only immoral acts but also subject to penal action under Indian Penal Code. Boys student are advised not to indulge in such acts. University has an Anti-Eve teasing Committee headed by the Vice-Chancellor. Dean Academic Affairs, Proctor, Chief Warden, Dean Students' Welfare, Dean of Colleges, Controller of Examination, Lady Warden, SDM Sirsa, City Magistrate, Sirsa, DSP (HQ), Sirsa, SHO (City), Sirsa besides some student representatives and important citizens are also its members.

## **19. CONSTRUCTION BRANCH**

Construction Branch undertakes construction work of various infrastructural projects and strives to keep a quality and maintenance thereof. Because of their efforts, the university has strong infrastructure, which includes

Teaching blocks namely Tagore Bhawan, CV Raman & Ambedkar Bhawan; Boys Hostels, Girls Hostels; V.C residence, Faculty Houses of H, C, D, E, F & E-II categories; Water Treatment Plant, Over Head Service Reservoir, Boundary Wall on undisputed land, Water Supply and Sewage Scheme, OHSR, STP; Media Centre, Library Building, centralized AC Multipurpose Hall with sports flooring, gym, squash room etc, Block "A" of Administrative Block, Shopping complex, Internal Roads (Phase-II) & Parking ; 11 KV Indoor Electric main Sub Station and Compact Sub Station ; Health Centre; etc.\

The works "Construction of Super H, C, D, E & F type houses, Construction of Construction of Water storage tank and providing sprinkler system in lawns & construction of Day Care Centre" are in progress. The fresh proposals i.e. Teaching Block No.4, Solar Energy Plant, Solar Water Heater Systems, more residential houses, construction of university boundary wall, construction of swimming pool, providing and laying of retractable chair at MP Hall, Construction & establishment of Herbal Parks, Construction of VIP Guest House, Construction of Transit Hostel, Extension of Construction Branch, Extension of Boys Hostel No.1 , Construction of Class Rooms & Seminar Hall, Extension of Tagore Bhawan, Construction of Information & Guidance Bureau, renovation of Cafeteria in Shopping Complex & MP Hall, renovation of class rooms & laboratories in Teaching Block No1 & 2 and providing Gym equipments in four hostels etc. are in pipeline.

## **20. UNIVERSITY CENTRE FOR DISTANCE LEARNING (UCDL)**

The University Centre for Distance Learning is functioning since 2006 with the objective to take University based education beyond the four walls of the University and providing education at the door step for those who are deprived of privilege of education. The UCDL offers 11 programmes i.e. MCA/ MSc/PGDCA, MBA (General), MA Education, MA (Mass Communication), MA (English), PG Diploma in Mass Communication (PGDMC), PG Diploma in Business Management (PDBM), PG Diploma in Disaster Management, BCA/DCST, BA (Mass Communication). The Distance Education Council, New Delhi has given provisional recognition to the programmes run by University Centre for Distance Learning. UCDL has established a well-equipped Library and a computer equipped information cell for the convenience of the Students. For seeking day-to-day information of the University Centre for Distance Learning, University Website [www.cdlu.ac.in](http://www.cdlu.ac.in) is updated regularly.

## DOCUMENTS REQUIRED

Candidate(s) are required to submit online on the prescribed Application Form(s) as applicable. Printout of the application form along with self-attested photocopies of the following documents shall be deposited in the office of the concerned Department on or before **the date of counselling** which shall be considered as **the cut-off date for eligibility**.

- **The Candidate(s) must ensure before submitting that the form is duly filled in all respect. Columns that are not applicable, must either be struck off or have 'N.A.' written against it. Incomplete form will be summarily rejected and Candidate(s) will have no further claim.**

Mandatory Documents to be submitted at the time of counselling:

1. Final DMC of Matric, 10+2, Graduation & Post Graduation.
2. MPhil/UGC-NET/CSIR/DBT/DST/ASRB-JRF (Valid for atleast one month from the date of interview) /MANF/RGNF qualified certificate etc., if any. (self-attested photocopy of the original certificate issued by the UGC or the concerned agency, duly certified, shall be acceptable).
3. If employed in Central/State Universities, Aided Colleges or Govt. Research Institutions/Organisations, 'No Objection Certificate' (Annexure E) issued by the competent authority for pursuing Ph.D.
4. Certificate of Reserved Category, if applicable.
5. Gap Year Certificate, if any.
6. In case of URS/JRF/any other fellowship or scholarship, copy of Adhaar Card & Pass Book of that bank whose account is seeded with Adhaar Number (an undertaking is also required from the applicant stating the given bank account number is his/her and that it has been seeded with his/her adhaar number).

### **Other documents:**

On the written request of the Candidate(s), the Ph.D. Admission Committee of the department may allow the applicant to submit the following documents **within a week from the date of enrollment in Ph.D. programme:**

1. Semester wise/Year wise DMCs of intermediary semesters of U.G. & P.G.
2. U.G. & P.G. Degrees.

### **NOTE:**

–Migration Certificate from last University/Institute attended should be submitted by the Candidate(s) as per clause-26 of Ph.D. Ordinance.

## TENTATIVE SEATS

The number and distribution of seats available for admission to PhD for the session 2017-18 in various Departments of the University are as under:

Sr. No.	Name of the Department	Total vacant Seats	Dept.-wise reservation	Broad area / Specialisation
1	Biotechnology	04	AI-01, HOG-02, BCA-01	Animal Biotechnology
2	Business Administration	07	AI-01, HOG-03, SC-01, BCA-01, PH-01	Finance, Human Resource, General Management, & Banking
3	Chemistry	02	HOG-01, BCB-01	Physical., Organic .
4	Commerce	05	AI-01, HOG-01, SC-01, BCA-01, BCB-01	Marketing, Finance
5	Computer Science & Applications	10	AI-01, HOG-04, SC-02, BCA-01, BCB-01, PH-01	
6	Economics	03	AI-01, HOG-01, BCA-01	
7	Energy & Env. Sciences	01	SC-01	
8	English	08	AI-01, HOG-04, SC-01, BCA-01, BCB-01	
9	Food Science & Technology	04	AI-01, HOG-01, BCA-01, BCB-01	Fruits & Vegetable Technology
10	Law	02	HOG-01, SC-01	
11	Physical Education	03	AI-01, HOG-01, PH-01	
12	Physics	09	AI-02, HOG-03, SC-01, BCA-02, BCB-01	
13	Public Administration	01	HOG-01	
	<b>Total</b>	<b>59</b>		

## ORDINANCE OF DOCTOR OF PHILOSOPHY (PhD)

### Locale

1. The Degree of Doctor of Philosophy (hereinafter referred to as (Ph.D) may be granted in any Faculty of the University. **The Ph.D. will be offered in Regular Mode only.** The Ph.D. Ordinance is as per UGC (minimum Standards and Procedure for Award of Ph.D. Degrees) Regulations, 2016.
2. Subject to general guidance of the Academic Council (hereinafter referred to as AC) and general control of the Faculty concerned, Ph.D Degree shall be governed by the Departmental Research Committee (hereinafter referred to as DRC) and Post Graduate Board of Studies & Research (hereinafter referred to as PGBOS&R).

### Eligibility

3. (a) A candidate(s) seeking admission in Ph.D must have Master's / M.Phil. Degree with at least 55% marks (52.25% for SC/ST/differently abled candidates having more than 40% disability) in aggregate or its equivalent grade in the UGC 7- point scale (or an equivalent grade in a point scale wherever the grading system is followed)in the subject chosen for research or an allied subject (the alliance and/or equivalence for this purpose only, will be decided by the DRC). Any fraction will not be rounded off for calculating the percentage for eligibility.  
(b) An M.Phil. Student of this University (CDLU, Sirsa) whose M.Phil dissertation has been evaluated and the Viva Voce is pending may be admitted to the Ph.D. programme subject to having required minimum marks as mentioned above in clause-3(a) above.
4. A relaxation of 5 percent marks (2.75 out of 55) at Master's / M.Phil degree (or equivalent) level will be allowed for SC/ST/differently abled candidates having more than 40% disability) candidate(s).
5. For calculating percentage of marks for Post Graduate degree (or equivalent) level in the subjects of Education and Physical Education, if the candidate(s) is seeking admission on basis of BEd/BPEd or DPED followed by MEd/MPed (One year Course), marks obtained in BEd + MEd and/BPEd or DPED+MPed (One year Course), as the case may be shall be halved.

### Reservation of Seats

6. The State reservation policy shall be followed for admission in Ph.D on the Department wise seats advertised.
7. The Registration and Scholarship (R&S) Branch shall issue general notification to all the University Teaching Departments for ascertaining the number of vacant seats (category-wise and along with specialisations of supervisors, if any) for Ph.D Programme available in each Department well in advance and shall notify the schedule for admission in Ph.D.
8. The candidate(s) shall apply online for admission on the prescribed application form available at the University website [www.cdlu.ac.in](http://www.cdlu.ac.in). Incomplete application form, in any way, shall not be entertained.
9. For admission in Ph.D, candidate(s) must score minimum qualifying marks, *i.e.* 50% percent (47.5 percent for SC/ST/differently abled candidates having more than 40% disability) in entrance test conducted by the University.
10. The Ph.D Admission Committee shall consist of the following:
  - (i) Chairperson of the Department (Convener)
  - (ii) All the teachers of the Department who are eligible to supervise the applicants for Ph.D (Members).
  - (iii) In case, the total number of members as per sub-clauses (i) and (ii) above remains less than three, then the Chairperson of the Department is authorised to take the necessary steps (with the prior approval of the Vice-Chancellor) to increase the total strength of Admission Committee by including outside experts.
11. Eligible candidate(s) shall be interviewed by the Ph.D Admission Committee.



12. The Ph.D Admission Committee shall draft a list of candidate(s) provisionally admitted to Ph.D programme and forward it to the fee section for depositing the fee of Ph.D programme by the candidate(s). The Admission Committee shall also prepare a waiting list of candidates category-wise, who may be admitted in case the selected candidate(s) does not turn up for admission and deposit the fee as per the schedule notified.

**Note i:** The candidate(s) shall not be admitted to Ph.D in the same Department/subject for pursuing another Ph.D degree.

**Note ii:** Registration and Scholarship Branch shall be the dealing branch of Ph.D.

#### **Supervisor/Co-supervisor**

13. (i) Only a full time regular Professor of this university (Concerned department) with at least five research publications in refereed journals and regular Associate/Assistant Professor of the university (CDLU) with a Ph.D. degree and at least two research publications in refereed journals can act as Research Supervisor.
14. (a) Co-supervisor may be (i) a teacher from the Department where admissions are considered, or (ii) an inter-Departmental teacher within the University, or (iii) a teacher from outside the University, who is otherwise eligible to supervise Ph.D. students, or (iv) Scientist with Ph.D Degree from any Indian Institution/Research Laboratory/Industry/University. In no case, there shall be more than one co-supervisor. The qualification and experience of the co-supervisor will be the same as prescribed for the supervisor.
- (b) A teacher of this university may also be allowed to co-supervise the scholar(s) of the State/Central University(s) or Institutions with the prior permission of the Vice-Chancellor. The Maximum number of such scholars (on roll) under a teacher will be 02.

**Note (i):** A justification for the need of a co-supervisor and a written consent of the co-supervisor along with bio-data, address, qualifications and permission from the employer shall be required. Co-supervisor will be associated at the time of the meeting of DRC for pre-registration seminar and even afterwards with the approval of the competent authority.

**Note (ii):** No teacher shall be entitled to supervise the Ph.D work of his/her relations (as per the list specified in University Examination Rules).

#### **Number of Seats**

15. A research Supervisor/Co-supervisor who is Professor, at any given point of time, cannot guide more than 08 Ph.D. scholars. An Associate Professor as Research Supervisor can guide upto a maximum of 06 Ph.D. scholars and An Assistant Professor as Research Supervisor can guide up to a maximum of 04 Ph.D. scholars. In case of Co-Supervisor(s), ½ Ph.D seat shall be taken into account for each Candidate(s) (internal or external) while counting these seats and will be covered within the limited seat.
16. Candidate(s) availing URS/JRF(Valid) shall be covered within the limits mentioned in Clause 15 above.
17. The seat shall be treated as vacant from the date of submission of the thesis by the scholar.
18. The seats once offered by the teacher concerned through Department will not be withdrawn after issuance of Admission Notice, however, if a teacher leaves the University after the advertisement of seats and before the display of the provisional merit list, then the seats shall be deemed as withdrawn. Further, a teacher shall not be allowed to register any candidate in Ph.D under his/her supervision in the last two years of his/her service.

#### **Entrance Test**

19. The entrance test for enrolment to Ph.D. Course Work will be held once in an academic session as notified by the University.
20. The entrance test shall be conducted by the Controller of Examinations of the University.
21. There shall be one paper of 100 marks consisting of 100 multiple-choice questions of one mark each. The duration of the entrance test shall be 90 minutes. There shall be negative



marking in the entrance test and ¼th (25%) of the marks allotted to the question shall be deducted for each wrong answer.

22. **The syllabi of entrance test for Ph.D Course Work will be as per UGC guidelines i.e. 50% from respective Research Methodology followed in the subject and 50% subject specific.**

**Minimum qualifying marks in the entrance test shall be as per clause-09 (above).**

23. Following categories of candidates will be exempted from the entrance test:
- Who have qualified JRF (UGC/CSIR)/NET/SLET/GATE having validity and any other exam of research purpose at the Central Govt./State Govt. level.
  - Who have been awarded UGC/CSIR teacher fellowship, and
  - Who have passed MPhil degree with at least 55% marks in regular mode in the relevant subject admitted through entrance test.

**Note :** The candidate(s) will have to furnish a duly attested certificate (alongwith the application form) from the Chairperson/Director of the concerned Department of University/Institute to the effect that he/she had passed MPhil degree in regular mode admitted through entrance test failing which the candidate(s) shall not be entitled for exemption from the entrance test and PhD Course Work.

24. In case the number of applicants, who qualify the entrance test or are exempted from the entrance test, happen to be more than the number of seats available in the respective Department, then the merit list for admission to PhD shall be prepared by the PhD Admission Committee of the respective Department according to the following criteria:

Percentage of marks obtained in Entrance Test	=80%
Marks of Interview	=20%
Total	=100%

**Note(i):** The criteria for the interview to be decided by the concerned department, which shall also consider the following aspects, viz. Whether:

- The candidate possesses the competence for the proposed research.
- The research work can be suitably undertaken at the University.
- The proposed area of research can contribute to new/additional knowledge.

Each candidate(s) will be given at least 12 ½ % and maximum 90% of the total marks of the interview.

**Note(ii):** For the candidate(s) exempted from entrance test, weightage to be given during counselling is as under:

- JRF(Valid) – 50, (b) NET- 45 (c) SLET (d) GATE (Valid)/M.Phil -40, respectively out of maximum marks of entrance test.

**Note(iii):** (a) The candidate(s) having qualified UGC/CSIR-JRF/NET/GATE (having validity period at the time of counselling) and wishes to avail the benefit of due weightage in admission during interview in the concerned subject, shall be considered for admissions. Such candidate(s) shall give an undertaking at the time of enrolment to Ph.D. programme that he/she will avail fellowship without fail, after enrolment, failing which his/her admission shall be automatically cancelled. The candidate shall also submit his/her joining report of fellowship within fifteen days of his/her admission to Ph.D. programme. An option once exhausted cannot be claimed again.

- Once a candidate(s) who is covered under clause- 23 appears in entrance test is not entitled to claim the benefit of weightage prescribed at Note iii (above).

**Note (iv):** Every member of the PhD Admission Committee shall award interview marks out of 20. Average marks of the interview will be considered for the merit. It is compulsory for all members of Ph.D. Admission Committee, who attend the meeting, to award and submit marks to the convener, before leaving the meeting, failing which, the Chairperson/Convener is authorized to finalize the list on the basis of the awards submitted by other members of the Committee.

25. The candidate(s) selected for PhD programme will have to deposit their fee in the Accounts Branch as per schedule notified and submit a copy of the receipt of the fee in the concerned Department, failing which seat(s) will be given to the next candidate(s) in the waiting list of the respective category.

26. The candidate(s) should submit his/her migration certificate, through Chairperson of the Department concerned, to the Registration & Scholarship Branch as per the schedule given below.

Without late fee	Up to 30 days from date of display of Provisional merit list for admission by the Department.
With late fee of Rs 250/-	31 to 90 days from date of display of Provisional merit list for admission by the Department.
With late fee of Rs 500/-	91-180 days from the date of display of Provisional merit list for admission by the Department.
With late fee of Rs1000/-	181 days to 01 year from the date of display of Provisional merit list failing which registration will be cancelled automatically.

Provided that the Hon'ble Vice-Chancellor may allow re-admission on sufficient cause and allow submission of Migration Certificate with late fee of Rs 2500/- on the recommendation of the Supervisor and the Chairperson of the concerned Department within a period of 06 months from the date of cancellation of registration.

27. The result of entrance test will be considered for admission to PhD Course Work or award of URS only during the session for which the test was conducted and the same will not be considered in the subsequent year(s).

#### **PhD Course Work**

28. The candidate(s) (other than those who are exempted from PhD Course work, as per clause 36) enrolled in PhD Course work shall have to undergo a semester-long course as notified by the concerned department of University.
29. The candidate(s) who are in regular service and want to do Ph.D.course work shall have to submit the relieving certificate from the employer to join the PhD Course work.
30. During PhD Course Work, four subjects shall be taught and the scholars' performance shall be evaluated at the end of semester through an external examination as per the following scheme:

<b>Paper No.</b>	<b>Paper Title</b>	<b>Workload</b>	<b>Marks (Ext.+ Int.)</b>
Paper I	Research Methodology	4 Hrs/Week	100 (70 + 30)
Paper II	Departmental Compulsory Paper	4 Hrs/Week	100 (70 + 30)
Paper III	Departmental Elective Paper	4 Hrs/Week	100 (70 + 30)
Paper IV	Open Elective	2 Hrs/Week	50(30+20)

31. Every student shall have to fulfil the condition of 75% minimum attendance in the Ph.D. course work. Further, every student shall attend his/her classes on all working days unless he/she is granted leave of absence by the Chairperson of the department concerned. If a student remains absent from his/her classes for a continuous period of seven working days without any valid reason, medical or otherwise, his/her name shall be struck off the rolls, irrespective of the fact that he/she has paid his/her dues.

However, the student may be re-admitted with the permission of the Chairperson of the Department concerned on payment of re-admission fee of Rs 500/-, in addition to arrears of fees, if any, provided that the Chairperson of the Department is satisfied that if re-admitted the student will not fall short of the requisite percentage of lectures.

32. Uniform pattern will be followed in conducting the examination of PhD Course Work.
33. Minimum qualifying marks in the Ph.D.Course Work shall be 45 percent in individual paper and 55 percent in aggregate.
34. Candidate(s) shall have three chances (including two for re-appear) to successfully complete the Ph.D.Course Work. However, one more chance may be allowed by the Vice-Chancellor depending on the merit of each case. In any case, the candidate(s) shall have to complete the PhD Course Work within a period of two years from the date of admission in this course.
35. The examination branch shall issue a Certificate with regard to the PhD Course Work. The candidate who has qualified the Ph.D.Course Work shall not be allowed to apply for

reevaluation of papers. However, the candidate who could not qualify the Ph.D. Course Work may be allowed to apply for reevaluation of papers as per University rules.

#### **Exemption/Relaxation in Ph.D.Course Work.**

36. The candidate(s) who has passed M.Phil. degree through regular mode (admitted through entrance test) shall be exempted from PhD Course Work if he/she produces a duly attested certificate in this regard alongwith the application form as mentioned in Clause-23.
- 37 The candidate(s) who have already completed their Pre-PhD/ PhD Course Work from a recognized university subject to the equivalency of the course and passing the deficient course(s), if any, may also be exempted from Ph.D. Course Work. However, he/she will have to follow the complete admission process of the Ph.D. Programme.

#### **Registration**

- 38 (a) Ph.D. Admission Committee shall allot the supervisor(s) to each candidate(s) by taking into consideration their area(s) of interest and specialisation(s) of prospective supervisor(s) at the time of admission of the candidate(s) selected for admission in Ph.D. Programme through Ph.D. Course Work or otherwise. Allocation of supervisors to candidate(s) shall be notified by the Department by displaying on notice board. The name of Supervisor(s) shall be displayed along with the merit list at the time of admission.

(b) The candidate(s) who is/are admitted and are exempted from Ph.D. Course Work shall have to prepare and submit the synopsis in the Department in consultation with their respective supervisor(s), within a period of three months from the date of allocation of supervisor with a request to hold the Pre-registration seminar. In case the candidate(s) is admitted through Ph.D. Course Work, he/she shall have to submit synopsis within a period of three months from the date of declaration of result of Ph.D. Course Work with a request to hold the Pre-Registration Seminar. In case there is any delay in submission of synopsis by the candidate(s), the Vice-Chancellor may condone the delay of the period upto 01 year. Further, the case of delay exceeding one year may be referred to Academic Council. The synopsis submitted by the candidate(s) shall be considered by the DRC within a period of three months from the date of submission of synopsis by the candidate(s). The candidate(s) shall have to deliver a pre-registration seminar before DRC on the day of its meeting. If a candidate(s) fails to appear for pre-registration seminar, without prior approval of Chairperson, in two consecutive meetings of the DRC, his/her right for Ph.D. registration will be forfeited and the seat will be treated as vacant.

(c) At the time of the Pre-registration seminar, the DRC shall also consider the request of allocation of Co-Supervisor, if any, made by the candidate (s) and endorsed by the Supervisor and consent of the proposed co-supervisor and even afterwards as per clause-14 & Note-(i).

- 39 The synopsis shall conform to the format given below:
  - (a) A title page showing the title/area/field of research should be in English as well as Hindi Roman version. The title should be transliterated in Hindi if the topic has been approved in English, and this should be transliterated in English if it is approved in Hindi and the name of the Scholar and Supervisor, name of the Department, Faculty and University, etc.
  - (b) The body of the synopsis comprising sections like Introduction, Literature Review, Research Objectives, Research Hypotheses, Methodology, Organisation and Usefulness of the Study, followed by References/ Bibliographic section. The department shall decide whether these sections are to be compartmentalized or to be presented in running text.
  - (c) The synopsis shall be duly signed by the candidate and supervisor bearing the date and diarised by the department.

- 40 PGBOS&R shall consider the recommendations of DRC and shall make its recommendations to the Faculty concerned, whose recommendations shall be taken up by the Academic Council.
- 41 (a) The Registration & Scholarship Branch shall, within a period not exceeding one month from the date of receipt of minutes of the meeting of Faculty concerned along with the relevant documents, scrutinize the registration cases and inform the candidate(s) about the status of their registration (through registered post). However, R&S Branch has to issue enrolment letters to all the Ph.D. Candidate(s) within a month of receipt of Registration Return from concerned department without using the word 'Provisional' or subject to the confirmation of their registration by Academic Council.
- (b) Furthermore, the Academic Council has the powers to review/edit/approve/disapprove or modify the research proposal.
- 42 The candidate(s) should submit his/her Ph.D. annual fee/continuation fee (annually) as per schedule given below:

(i)	Without late fee	Within 30 days of completion of every subsequent year
(ii)	With late fee of Rs. 1000/-	31 to 90 days from completion of the period mentioned above (i).
(iii)	With late fee of Rs. 2000/-	91-180 days from completion of the period mentioned above (i)
(iv)	With late fee of Rs. 5000/-	181 to 01 year from completion of the period mentioned above (i).

**Note :** Even if a candidate fails to deposit the fee in the above mentioned period his/her registration in Ph.D. programme shall be automatically stand cancelled. Provided that the Academic Council may allow restoration of registration on sufficient cause with a restoration fee of Rs. 10000/- on the recommendation of the Supervisor and the Chairperson of the Department Concerned within a period of 06 months from the date of cancellation of registration.

43. After depositing the fee, the candidate(s) shall be admitted provisionally and will be allotted provisional Registration No. in PhD, subject to the approval of Academic Council, after which the admission will stands confirmed.
44. The date of depositing of fee by the candidate(s) shall be treated as the date of registration of the candidate(s) in PhD.
45. The candidate(s) enrolled/registered in PhD before the enforcement of this PhD Ordinance will be governed by the respective PhD Ordinance(s) under which they were admitted / registered.

#### **Departmental Research Committee (DRC)**

- 46 Following will comprise the DRC:
- (i) Chairperson of the department, (Chairperson, DRC)
- (ii) All the teachers of the Department who are eligible to supervise the PhD scholars (Members).

**Note :** More than 50 percent members of the DRC will complete the quorum at the meeting.

- 47 In case, the total number of members as per sub-clauses (i) and (ii) of clause-46 above, remain less than three, then the Chairperson concerned will recommend the name(s) of the outside expert(s) for inclusion in DRC, who shall be Professor (s) for a tenure of 02 year or up to the date of becoming eligible of any internal member(s) to a member of DRC, whichever is earlier. Such recommendations shall be considered by the Vice-Chancellor. TA/DA and honorarium to outside expert(s) will be paid as per University rules. The DRC in such cases will be notified by the Chairperson of the department concerned.

### **Conduct of the Scholar, De-Registration and Re-Registration**

- 48 If the work and conduct of the research scholar is found unsatisfactory at any stage as reported by the supervisor(s) or he/she is not reporting to the supervisor regularly and frequently, then on the request of the supervisor(s), DRC shall give him/her an opportunity to explain his/her position and make suitable recommendations including de-registration. The PGBOS&R may then recommend the cancellation of his/her registration to the appropriate bodies and request of candidate(s) for refund of fee shall not be entertained in such cases.
- 49 The registration of scholar may also be cancelled on the basis of a written request made by the scholar. However, the request of the candidate(s) for refund of fee shall be entertained only if he/she applied within the period of 01 year of his/her admission in Ph.D. programme. The fee will be refunded after proportionate deduction of fee upto the month of his/her leaving, subject to a minimum deduction of Rs 1000/-.
- 50 If a candidate fails to submit his/her thesis within the stipulated period of 4 years from the date of meeting of PGBOS&R in which his/her Ph.D. registration was approved and has not applied for the extension before the expiry of the above said period, the registration of the candidate will automatically stand cancelled. However, the candidate may apply for restoration of his/her PhD registration with restoration fee of Rs 2,000/- within a period of 3 months, Rs 5,000/- within a period of 6 months, and Rs 10,000/- within a period of one year, where after no application shall be entertained. The application for restoration of registration must be recommended by the supervisor(s) and the DRC. The Vice-Chancellor may allow such restoration, if he is satisfied with the reasons given by the scholar. Cases of Women & Differently-abled candidate(s) will be governed by the UGC rules in this regard notified from time to time.

### **Admission in other Courses and Migration**

- 51 (a) A research scholar shall not join any other course of study or appear in any other examination for obtaining any other regular degree conducted by any University or public body within the duration of the PhD. The Vice-Chancellor may, however, allow a scholar to appear in an examination or to attend a course which is conducive to his/her research and is of minor nature, including improvement of the previous result, so that it does not consume much of his/her time. However, there is no need to seek permission for a competitive examination for jobs. The scholar shall be allowed to migrate after issuance of DMC of Ph.D. Course Work.

In case of women scholar(s), the candidate shall be allowed to be transferred to any other university to which the scholar intends to reallocate for reasons of marriage or otherwise, provided all other conditions in these regulations are followed and the research work does not pertain to the project secure by the parent institution / supervisor from any funding agency. The such scholar (s) will, however, give due credit to the parent guide and the institutions for the part of research already done.

- (b) Researcher shall be allowed to attend a workshop/seminar/conference/training or an academic programme of the similar nature of a period upto 03 months provided the programme has direct relevance to his / her research. Such permissions shall be granted by the Vice-Chancellor on the recommendations of Supervisor and the Chairperson of the concerned department. This period shall be considered a part of research and would be counted towards the presence of the candidate in the campus, on production of valid certificate / attendance to this effect.

### **Stay on the Campus**

52. (i) The scholars availing JRF (Valid) / SRF / RGNF / MANF / URS or any other fellowship / scholarship shall have to mark their attendance throughout the tenure of the scholarship/fellowship, in the office of the Supervisor who will certify and forward the attendance of the candidate(s) to the Chairperson of the department concerned. The Chairperson shall be empowered to assign teaching a teaching workload of up to 6 hours / weeks without any additional remuneration to such scholars.



- (ii) Scholars who are not covered in point 52(i) above, shall have to mark their attendance at least for two years in the office of the Supervisor who will certify attendance of the candidate(s) to the Chairperson of the department.

### **Seminars/Progress Report**

- 53 Ph.D. scholars shall present following seminars in the meeting of DRC:
- (a) One pre-registration seminar after submitting the synopsis.
  - (b) Mandatory Half -Yearly Progress Seminar(s) shall be held (till the submission of PhD thesis) by the DRC: A research scholar shall appear before the DRC once in six months to make a presentation of the progress of his/her work for evaluation and further guidance till the submission of PhD. thesis. However, the 1<sup>st</sup> seminar shall be conducted after at least six months of the date of meeting of PGBOS&R in which his/her topic of research has been approved. The six monthly progress reports shall be submitted by the DRC to the R&S Branch of the University with a copy to the research scholar.
  - (c) Pre-submission seminar, which shall be an open seminar for all the teachers of the concerned faculty and research scholars for getting feedback and comments, which may be suitably incorporated in the draft thesis under the advice of the supervisor.
  - (d) The scholars must obtain a plagiarism free certificate before Pre-Submission Seminar as discussed in clause-82 of this Ordinance.
54. Seminars on progress of research work will be held on the dates notified by the Chairperson of the department.
55. The pre-submission seminar will be held on the request of the candidate (endorsed by his/her supervisor(s)) claiming that he/she has completed the research work as proposed in the synopsis. The candidate will have to submit the PhD thesis within a period of 03 months from the date of the pre-submission seminar, failing which he/she will have to present the pre-submission seminar again in the meeting of DRC. Maximum 03 chances shall be provided to a candidate(s) to present his/her Pre-Submission Seminar.

### **Duration of PhD Course**

56. Notwithstanding anything contained in the Clause 55 above, scholar pursuing PhD shall normally submit his/her thesis within a period of two to four years from the date of meeting of PGBOS&R in which his/her Ph.D. registration case was approved. The said period could be extended up to 6 years in the slots of one year at a time. The Women Candidate(s) and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. This extension in the period of submission, if any, may be granted by the Vice-Chancellor on the recommendations of the supervisor(s) and the DRC. In addition, women Candidate(s) may be provided Maternity Leave /Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

### **Language**

57. The language of the thesis will remain English or Hindi except in the subjects of languages, wherein the thesis can be written in English, Hindi or any other language, as the case may be.

### **Change of Topic**

58. Modification in the title/synopsis of the research problem may be allowed up to 2 years from the date of approval of topic of research by PGBOS&R provided that such a change is recommended by the supervisor(s) and the DRC and approved by the appropriate bodies i.e. PGBOS&R, Faculty and Academic Council. Date of registration in such cases shall remain the same as approved earlier by the competent bodies. However, minor changes in the title/synopsis may be allowed by the DRC up to the time of holding of pre-submission seminar with the approval of the Vice-Chancellor. In case of any grammatical /typographical/clerical mistake noticed even after submission of Ph.D. thesis by a candidate(s), he/she may be allowed to re-submit his/her Ph.D. thesis on the recommendations of DRC, before it is sent for evaluation.

## Change of Supervisor

59. (a) The change of supervisor(s) shall not be allowed at the whims of the scholars.
- (b) In case, the supervisor is unable to supervise the work due to resignation /retirement/long leave or any other valid reason, to be recorded, the Vice-Chancellor may allow the change of the Supervisor on the request of the candidate on the recommendation of DRC, if the Vice-Chancellor is satisfied that the change of the supervisor(s) is in the interest of completion of the research work. The supervisor, who has left, may continue to act as co-supervisor of the scholar if so required, in the interest of the research work. In such cases the written consent of the proposed supervisor shall be required.
- (c) The supervisor who has been supervising the scholar for a year or more and retires thereafter and is willing to continue to supervise the candidate(s) as Co-Supervisor can do so till the submission of his/her thesis.
- (d) The Vice-Chancellor may also allow the change of supervisor with mutual consent of the existing and proposed supervisor on the recommendation of DRC subject to the condition that for the said purpose, a research scholar shall submit his/her request at least six months before the completion of the duration of Ph.D. period. After a change of supervisor, the scholar is not allowed to submit his/her thesis before six months. However, the DRC may relax the period in this case.

**Note :** In case of retirement/resignation/long leave or any other valid reason, the seat so allotted to another supervisor will be over and above the maximum number of seats allotted to a teacher as specified in Clause 15.

## Fee Structure

60. Various fees will be chargeable as follows:	(Rs)
(a) Application Fee (to be deposited at time of admission)	1600/-
(b) PhD Course Work fee (One-time)	5000/-
(c) Examination fee (PhD Course Work)	1000/-
(d) Registration fee (One-time)	1000/-
(e) Library fee (Annually)	2000/-
(f) Medical fee (Annually)	1000/-
(g) Annual fee (for non-science subjects)	5000/-
(h) Annual fee (for science subjects)	10000/-
(i) Thesis evaluation fee (One-time)	5000/-.
(j) Caution money (One-time)-Refundable	3000/-
(k) GIS (Annually)	100/-

**Note :** 50 percent concession of the total fee (except examination and registration fee) to the employees of Chaudhary Devi Lal University and their dependents (sons, daughters, brothers, sisters, spouse, who is/are not working and is/are fully dependent on him/her and living with him/her) will be applicable.

## Submission of Thesis

61. The scholar shall be allowed to submit his/her thesis only after he/she has
- published at least two research papers from his Ph.D. work in refereed journal with ISSN Number OR has been granted patent(s) (01 patent is equal to 01 research paper/publication),
  - presented two papers in seminar/conferences, from his/her PhD work and produce evidence for the same in the form of certificate at the time of PhD pre-submission seminar. While submitting for evaluation, the thesis the candidate must adhere to plagiarism policy of the University and shall have an undertaking from the research scholar and certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism and that the work has not been submitted for the award of any other degree/diploma of the same Institution where the work has been carried out, or to any other Institution.

62. The scholar shall submit six copies of his/her thesis alongwith six copies of summary separately in the concerned Department. The Chairperson shall send all the copies to the examination Branch for evaluation along with proper intimation to the R&S Branch. Two copies will be sent to the examiners for evaluation. After the award of PhD Degree, one copy of the thesis will be sent to the University Library, one copy to the Department Library, one copy be retained in the examination branch for office record, and finally, one copy will be sent to the University Grants Commission. The scholar shall have to submit a soft copy of the thesis in CD, in MS Word/PDF format.
63. The thesis finally submitted shall be typed both sides on A-4 size (unless otherwise required) on executive bond paper. The other specifications for printing of the thesis are as under:
- |                                |   |
|--------------------------------|---|
| Font name:                     | Times New Roman                           |
| Font Size:                     | 12 point                                  |
| Printer type:                  | Laser printer (unless otherwise required) |
| Line spacing:                  | 1.5                                       |
| Left/Right/Top/Bottom margins: | 1.0 inch each                             |
| Footer margin:                 | As per requirement (for footnotes)        |
| Header margin:                 | 0.5 inch                                  |
| Gutter margin:                 | 0.5 inch (for binding purpose)            |
- Note :** The scholar may incorporate the contents of any work that he/she have published on the subject in his/her thesis, but shall mention this fact in the thesis. However, he/she shall not include in his/her thesis the work for which a degree/diploma has been conferred on him/her by any University.

#### **Evaluation of Thesis**

64. Keeping in view of area/subject of research, the DRC, on the recommendations of supervisor(s), will draw a list of sufficient number of external examiners/evaluators and forward the list to PGBOS&R, which shall consider the list of external examiners/evaluators drawn by DRC and recommend a panel of 6-10 experts along with their designation, contact number and email address for appointment as evaluators/examiners for the evaluation/examining of thesis. Out of the panel, at least 50 percent external examiners/evaluators should be from Universities/Institutes outside of the Haryana state selecting not more than two external examiner / evaluator from any one University/Institute. The panel of external examiners/evaluators recommended by the PGBOS&R shall be valid for a period of nine months only from the date of meeting of PGBOS&R. The Vice-Chancellor may ask the board to add more names in the panel of examiners, if needed.
65. The PGBOS&R shall ensure that the panel of external examiners/evaluators should be Professors /Associate Professor or Scientists of equivalent grade and their specialisation is relevant to the area /subject of the research work carried out by the scholar. The names of only those persons would be recommended who are known to be physically fit and are able to undertake journey for the conduct of Viva-Voce, if invited. The retired persons, who are otherwise fit for the purpose, may also be empanelled as external examiners/evaluators.
66. The thesis submitted by a research scholar shall be evaluated by his/her Research Supervisor and two external evaluators / examiners appointed by the Vice- Chancellor from the panel, out of which at least one shall be from outside the Haryana State. The scholar will have to present himself/herself for the Open Viva-Voce as and when fixed by the examination branch in consultation with the Chairperson of the department, failing which he/she will be declared ineligible for the award of the degree. However, in case the scholar is unable to attend the Viva-Voce on the fixed date for any valid reason, the Controller of Examinations, on scholar's written request and with a fee of Rupees One Thousand only (Rs 1000/-), may allow one-time postponement of the date of Viva-Voce up to a maximum period of 3 months from the date previously fixed, failing which the



candidate will be declared ineligible for the award of the degree. In case, the examiner has turned up for Viva-Voce examination of the said candidate on the fixed date, the total expenditure of TA/DA will be charged from the candidate up to the next rounding figure of Rs 100/-.

67. The examiners/evaluators shall state clearly whether (i) the thesis may be accepted in its original form for the award of PhD Degree, or (ii) the thesis may be accepted with clarifications (the clarification shall be submitted separately) for the award of PhD Degree, or (iii) Re-submission of the thesis after duly incorporating modifications suggested by the evaluator(s)/examiner(s) or (iv) the thesis be rejected. He/she shall give justification for the modification or rejection of the thesis.
68. If the evaluator(s)/examiner(s) of the thesis recommend the award of the degree, he/she may also give in the report a set of five to ten questions, which he/she would like to put to the candidate at the time of Viva-Voce.
69. If any evaluator/examiner recommend re-submission with a revision of the thesis, the candidate shall be asked to modify the thesis and re-submit the same only once, not earlier than 6 months and not later than one year, after having carried out all the modifications along with a certificate from the supervisor that all the modifications suggested by the examiner(s)/evaluator(s) have been incorporated in the PhD thesis. If one of the examiners rejects the thesis, the thesis shall be sent to the third examiner/evaluator appointed by the Vice-Chancellor from the existing panel.

**Note :** The thesis will be resubmitted with a thesis evaluation fee of Rs 5000/-

70. The re-submitted thesis shall be re-examined by the same examiner(s) who have evaluated the thesis. If any of them is unable or unwilling to do so, then another examiner shall be appointed from the existing panel by the Vice-Chancellor. The examiner(s) appointed for this purpose shall examine whether suggested modifications have been incorporated adequately in the thesis or not.
71. If two or more evaluators have recommended the rejection of the thesis, then the thesis shall be considered rejected. A candidate whose thesis has been rejected shall not be registered again for the PhD degree with the same topic.

#### **Viva-Voce**

72. If the examiners/evaluators recommend the award of the PhD degree, the candidate should be examined through an Open Viva-Voce by one of the examiners/evaluators who have recommended the award of the PhD Degree. The examiner/evaluator for Viva-Voce shall be appointed by the Vice-Chancellor. If the evaluators/examiners of the above category i.e. those who have recommended the award of PhD degree are unable or unwilling to conduct the Viva-Voce, another evaluator/examiner may be appointed by the Vice-Chancellor out of the existing panel.
73. The Viva-Voce shall be conducted by the External Examiner in the concerned Department of the University unless ordered otherwise by the Vice-Chancellor. The date, time and the topic of the thesis shall be notified to the teachers, including the supervisor and the research scholars of the Faculty by the Chairperson, who may be present at the time of Viva-Voce Examination, but they shall have no right to put any question to the scholar. In case of non-availability of Chairperson concerned due to some unavoidable reasons, the senior most teacher of the department shall make necessary arrangements for the conduct of Viva-Voce.
74. If the candidate is unable to defend Viva-Voce successfully, then the second evaluator may be called for conducting the Viva-Voce after giving at least 3 months' time to the scholar. The report of Viva-Voce of the second evaluator will be considered final.
75. The Chairperson (or senior most teacher in the absence of the Chairperson) shall send (in a sealed cover) the Viva-Voce report to the examination branch, duly signed by the external examiner and the Chairperson (or Senior most teacher in the absence of the Chairperson) within two working days of the conduct of Viva-Voce.

76. The reports of all the evaluators/examiners and Viva-Voce shall be placed before the RDC within one month of submission of the Viva-Voce report. The RDC shall comprise of:

- (a) Vice-Chancellor (Chairperson) OR V.C. Nominee
- (b) Dean of Faculty concerned (Member)
- (c) Controller of Examinations (Member)
- (d) Chairperson of the Department concerned (Member)
- (e) Supervisor of the Scholar

The RDC shall consider the reports and recommend whether:

- (a) The PhD degree be awarded,

OR

- (b) The thesis be rejected.

The absence of the Dean of Faculty and the Chairperson of the Department concerned in the meeting of RDC shall not vitiate its proceedings. However, the Vice-Chancellor may co-opt an expert in the area in place of the Chairperson of the Department/Dean of Faculty. Further, provisional degree shall be issued to the scholar on the recommendation of RDC from the date of its meeting.

77. The examination branch must ensure that the process of evaluation, Viva-Voce, meeting of the Research Degree Committee may be completed within six months from the date of receiving the Ph.D. thesis in the Examination Branch. Further, Ph.D. degree should be awarded within 180 days of successful Viva-Voce.

78. Along with the PhD Degree, the Controller of Examinations shall also issue a certificate to the effect that the PhD Degree has been awarded in conformance with the UGC Minimum Standards and Procedure for the award of PhD Degree Regulations 2016.

#### **Publication of Thesis**

79. A scholar may be allowed to publish his/her thesis in book form, provided that if at least one of the evaluators/examiners has made such a recommendation in his/her report. The evaluator(s)/examiner(s) for the thesis shall also indicate in the report whether the thesis is fit for publication in its original or modified form. In the latter case, the examiner shall make definite suggestions for modification.

80. No thesis shall be published without prior permission of the University. The research scholar may apply to the Chairperson for getting his/her thesis published, who shall forward the application to seek examiners' report regarding publication of the thesis. In case the examiner(s) has/have recommended publication with modifications, a certificate will be obtained from the supervisor to the effect that necessary modifications as suggested by the examiner(s) have been properly incorporated in the thesis. Thereafter the case shall be placed before the Vice-Chancellor for obtaining the approval of publication on the recommendations of evaluator(s)/examiner(s). Publication expenditure shall be borne by the scholar. Two copies of the publication shall be submitted in examination branch; one for examination branch and another for the library. In case the thesis is published the Candidate(s) shall also give due credit to the University in the published book.

81. The Controller of Examinations shall forward a soft copy (PDF) of the PhD thesis to UGC (for uploading it on INFLIBNET) within a period of thirty days after the notification/award of PhD degree to the scholar.

#### **Plagiarism**

82 At the time of submission of Ph.D. thesis the candidate must adhere to the plagiarism policy of the university.

#### **Bodies Governing the PhD**

83 The conduct of PhD programme shall be governed by following bodies:

- PhD Admission Committee
- Departmental Research Committee (DRC)
- Post Graduate Board of Studies & Research (PGBOS&R)

- Concerned Faculty
- Research Degree Committee (RDC)
- Academic Council

**Remuneration**

84 Remuneration to be paid to the evaluator(s) and Viva-Voce Examiner will be fixed by the University and may be revised from time to time. AIR FARE shall be paid to the examiner of Viva-Voce, if the examiner is so entitled, after approval of the Vice-Chancellor.

**Addendum**

85 In case of any query/doubt/ un-clarity with regards to any matters related to Ph.D. Ordinance including URS rules, the matters will be decided by the Vice-Chancellor on the recommendations of Dean, Research. The matter shall be reported to the Dean Research by the Concerned Chairperson alongwith remarks of the Supervisor.

86 UGC guidelines as received from time to time by the university will be applicable after the approval of the Vice-Chancellor.

## **RULES FOR AWARD OF UNIVERSITY RESEARCH SCHOLARSHIP**

### **General**

1. University Research Scholarship (hereinafter referred to as URS) may be awarded in each University Teaching Department, where research facilities are available, by the Vice-Chancellor on the recommendations of the PhD Admission Committee, constitution of which is mentioned in the PhD Ordinance of the University.
2. The amount of URS will be at par with Project Fellow appointed in UGC - Major Research Project, which will be revised by the University as per revision made by UGC from time-to-time. URS shall be tenable for two years in the first instance which shall be extendable on yearly basis, ordinarily for a period of one year, but in no case beyond a period of two years by the Vice-Chancellor subject to explicit certification in support of satisfactory work progress on the recommendations of the Supervisor(s) and DRC.
3. In addition, an annual contingency grant of Rs 5000/- shall be admissible to the scholar for the purpose of stationery, TA/DA and miscellaneous expenses. The bills of contingency shall have to be verified by the Supervisor and countersigned by the Chairperson of the department. The amount of contingency may be revised by the competent University Authority from time to time. R&S Branch shall put up the case for revision of contingency amount.

### **Number of Scholarships**

4. One seat irrespective of the reservation will be allotted under URS to each department.
5. Further, Five additional seats of URS will be allotted to reserved categories - three seats for SC candidates, two seats for BC(A) & BC(B). Allotment of these seats to various departments will be made on rotation basis in alphabetic order of department names so that not more than one of these five seats is allocated to a Department in a particular session. The distribution of these seats may be made by a committee constituted by the Vice-Chancellor. A record to this effect will be kept by the R&S Branch for the purpose of continuity and fair distribution of these seats among various Departments.
6. No payment of scholarship shall be made to the research scholars beyond 04 years irrespective of whether the thesis has been submitted or not. The candidate(s) is not entitled for any claim of the scholarship during the extension sought for submission of thesis after 04 years.
7. URS will be open to persons who have obtained at least 55 percent marks at Post Graduate level (or equivalent) from this University or from recognised University (52.25 percent marks for SC/ST candidates), and are below the age of 30 years. The age limit shall be relaxed by 5 years for the candidates belonging to Schedule Caste/Schedule Tribes, Backward Classes, Person(s) with disability, Blind and Women candidates.
8. A candidate who opts URS shall have to qualify the Ph.D. Entrance Test conducted by the University.
9. For calculating percentage of marks for Post Graduate degree (or equivalent) level in the subjects of Education and Physical Education, if the candidate(s) is seeking admission on basis of BEd/BPEd or DPEd followed by MEd/MPed (One year Course), marks obtained in BEd + MEd and/BPEd or DPEd+MPed (One year Course), as the case may be shall be halved.
10. Option exercised for availing URS by the scholar at the time of submission of application form shall be final.
11. Basis of award of the URS will be the final merit calculated after the interview.
12. Payment of URS shall be admissible w.e.f. date of joining to be submitted by the awardee after issuance of notification of award of URS and the payment would be released after the confirmation of registration by the Academic Council.

## **Progress of Research Work**

13. After the candidate has been selected for award of URS by the PhD Admission Committee and has been admitted to PhD Course Work, his/her conduct/work shall be governed by the rules mentioned in the PhD ordinance of the University.
14. When a URS has been granted, the scholar will be required to do whole time research work governed by PhD Ordinance of the University.
15. The progress report of the URS awardee shall be submitted as per clause-54(b) of the Ph.D. Ordinance. The continuance of the scholarship would depend on the satisfactory progress of work of the scholar(s).
16. No scholar availing URS shall join any other course of study or appear in any other examination conducted by any University or public body while doing research. The Vice-Chancellor may, however, allow a candidate to appear in an examination or to attend a course which is conducive to his research and is of minor nature, including improvement of the previous result, so that it does not consume much of his time.
17. During first six months of the award, the scholar will be on probation. Confirmation of the award will depend on the satisfactory completion of the period of probation.

## **Recovery of Scholarship**

18. The URS shall complete the full period of his/her tenure of the scholarship. In the event, the scholar discontinues or give up his scholarship and leave the Department without prior permission of the Vice-Chancellor, during the period of scholarship or extended period, if extension was allowed, for no valid reasons, or the scholar concerned fails to submit his/her PhD Thesis within the time period prescribed in the PhD Ordinance, he/she shall refund the whole amount of scholarship paid by the University or a part thereof as recommended by the Chairperson in consultation with the Supervisor concerned.  
Provided that no recovery of scholarship shall be made (i) if he/she joins a regular job in a teaching, defence or R&D organisation and submits his/her PhD Thesis within the prescribed time; (ii) if he/she enters into the service of central or state government and submits his/her PhD Thesis within the prescribed time. Failing either of these conditions being met, the scholar will be required to refund the entire amount of scholarship as may have been drawn by the candidate.
19. The scholar shall, execute a bond with the University on the prescribed format, giving surety of any one of the following: (**Annexure-A**)
  - (a) Natural parents/legal guardian having property/employment
  - (b) A permanent employee of the State Govt.
  - (c) A permanent employee of autonomous statutory body situated in Haryana
  - (d) A permanent employee of the University.

## **Leave**

20. Provided that the Vice-Chancellor may, on the recommendations of the Chairperson of the Department, grant the scholar, availing a URS, leave not exceeding six months and allow him to resume the scholarship on the expiry of this leave to complete the remaining tenure of the scholarship. No claim of scholarship shall be entertained for the said duration of leave.
21. Provided further that the Vice-Chancellor may, in very hard and exceptional cases allow extension in leave for a period not exceeding three months to a Research Scholar who proceeds on leave for academic pursuits only. No claim of scholarship shall be entertained for the said duration of leave.
22. If a research scholarship seat falls vacant, it shall be awarded to the next eligible candidate(s) within a period of six months from the date the seat falls vacant for the remaining period of the scholarship. In such cases, the selection should be from the waiting list in order of merit. In case a candidate gives in writing about his / her unwillingness to continue as a URS, then the matter must be finalized within two months.

23. Leave for a maximum of 30 days in a year in addition to general holidays may be allowed to a Scholar by the Chairperson of the Department on the recommendation of the Supervisor. No other leave of any kind will be admissible to a research scholar availing a scholarship. The period of survey/consultation of libraries/laboratories and attending seminars/conferences (with Certificate) as recommended by the supervisor(s) will not be counted as leave.
24. Provided that the women awardees shall be eligible for maternity leave at full rates for a period not exceeding 240 days once in the entire duration of their scholarship.
25. The scholar(s) availing URS may be allotted a teaching workload up to 6 Hrs/week without any additional remuneration.
26. The scholar(s) has to mark their attendance during working hours in the office of the Supervisor concerned throughout the duration of their scholarship, who will forward the record to the Chairperson alongwith the bills of scholarship, submitted by the scholar.

**Annexure-A**

**Bond to be executed by the Research Scholars/Fellows on admission with the Chaudhary Devi Lal University, Sirsa.**

**RESEARCH SCHOLARSHIP BOND**

I (Name) .....S/O.....

do hereby bind myself and each of us,our each our heirs, executors and administrators to pay to the Chaudhary Devi Lal University, Sirsa, or assignees on demand the sum equal to the amount drawn during the period of URS and the extended period of Research Scholarship if extension is allowed, signed and dated this day of .....20..... .

Whereas the above bounded (1) (Name).....is nominated to a Research Scholarship/Fellowship of the Chaudhary Devi Lal University, Sirsa and whereas the above bounded (1) (Name).....As nominee of such Scholarship/Fellowship under the rules and conditions comprised in the Ordinance relating to the award of Research Scholarship of the University entitled to a Scholarship/Fellowship of **at the rate fixed** per month for **entitled** years.

The URS shall complete the full period of his/her tenure of scholarship. In the event, the scholar discontinue or give up his scholarship and leave the Department without prior permission of the Vice-Chancellor, during the period of scholarship or extended period, if extension was allowed, for no valid reasons, or the scholar concerned fails to submit his/her PhD Thesis within the time period prescribed in the PhD Ordinance, he/she shall refund the whole amount of scholarship paid by the University or a part thereof as recommended by the Chairperson in consultation with the Supervisor concerned, in favour of Registrar, Chaudhary Devi Lal University, Sirsa.

Provided that no recovery of scholarship shall be made (i) if he/she joins a regular job in a teaching, defence or R&D organisation and submits his/her PhD Thesis within the prescribed time; (ii) if he/she enters into the service of central or state government or that of a private organisation, and submits his/her PhD Thesis within the prescribed time. Failing either of these conditions being met, the scholar will be required to refund the entire amount of scholarship as may have been drawn by the candidate.Signed in presence of witness on dt. \_\_\_\_\_.

The Surety Bond of Sh. \_\_\_\_\_S/o \_\_\_\_\_ R/o \_\_\_\_\_ is attached.

Full Signature (Bounden No.1)  
(Name:\_\_\_\_\_)  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Mobile No.\_\_\_\_\_

The bounden no.1 (Name)\_\_\_\_\_S/O\_\_\_\_\_ address\_\_\_\_\_ has signed in our presence

Full Signature (Witness No. 1)  
(Name:\_\_\_\_\_)  
Address: \_\_\_\_\_

Full Signature (witness No.2)  
Name : \_\_\_\_\_  
Address \_\_\_\_\_

Witness in token of identification by any two persons with their addresses who are well aware of character and conduct of the Scholar.

Verified  
(Supervisor)

Countersigned  
(Chairperson of the Dept.)

The Research Scholarship Bond alongwith Surety Bond are submitted & received by Dept. of \_\_\_\_\_ is hereby accepted.

**Counter Signature  
Superintendent (R&S)  
CDLU, Sirsa**

**REGISTRAR / Authorized Officer**

*(To be executed on the Stamp Paper of Rs15/- and duly attested by Notary Public)*

**Surety Bond**

I, (Name of the Surety) \_\_\_\_\_ S/O Sh. \_\_\_\_\_ R/o \_\_\_\_\_  
\_\_\_\_\_ is working as \_\_\_\_\_ in the office of \_\_\_\_\_  
\_\_\_\_\_ Dept. of \_\_\_\_\_ at \_\_\_\_\_  
\_\_\_\_\_ as regular basis.

I \_\_\_\_\_ natural parent/legal guardian/Govt. employee personally known research scholar (name) \_\_\_\_\_ who executed the Research Scholarship Bond with University gives unconditional surety of the amount of scholarship due under the Research Scholarship Bond towards said scholar (name) \_\_\_\_\_, and in the event of any failure on the part of said scholar to refund any amount claimed under Research Scholarship Bond from the University on the orders of the competent authority. I undertakes to pay / refund the said amount to the Registrar, Chaudhary Devi Lal University, Sirsa on demand unconditionally.

The detail of my property House/Land no. \_\_\_\_\_  
\_\_\_\_\_

(detail of area, situation, nature of property with copy of sale deed/ jamabandi etc. ) shall be subject to charge of the amount due / claimed against by the University from me on the basis of this surety bond and the University is free to recover its amount from my property/pay / pension.

**Witness**

Signature \_\_\_\_\_  
Name : \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Mobile \_\_\_\_\_

**Surety**

Signature \_\_\_\_\_  
Name : \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Mobile: \_\_\_\_\_



**PROFORMA FOR HALF YEARLY PROGRESS REPORT OF RESEARCH SCHOLAR**

**FROM .....** **TO.....**

**PART-A**

- 1. Name of Research Scholar : .....
- 2. Correspondence Address : .....
- 3. Registration Number : .....
- 4. Date of Registration : .....
- 5. Annual Fee deposited \*\* : Receipt No.....Dated.....Amount Rs.....
- 6. Approved Topic of Research : .....
- 7. Nature of Fellowship, if any : .....
- 8. Details of leaves availed during the period under report, if any : .....
- 9.\*Research work done during the period : .....
- 10.\*Research papers published : .....
- 11.\*Any other information not covered above : .....

**(Signature of the Research Scholar)**

Date:

**\*Attach separate sheets, if required, for details.**

**\*\*Attach photocopies of University Cash Receipt as proof of annual fee deposited.**

**PART-B**

**REPORT OF THE SUPERVISOR**

1. Conduct of the Research Scholar: .....

2. Overall Assessment of the Progress and specific comments of the Supervisor:

.....  
.....  
.....  
.....  
.....  
.....  
.....

Date:

**(Signature of the Supervisor/Co-Supervisor)**  
**(Department of .....)**  
**Chaudhary Devi Lal University, Sirsa**

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**PART-C**

**RECOMMENDATIONS OF CHAIRPERSON OF THE DEPARTMENT**

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.....  
.....

Date:

**(Signature of the Chairperson)**  
**(Department of .....)**  
**Chaudhary Devi Lal University, Sirsa**

**PROFORMA OF DECLARATION BY RESEARCH SCHOLAR AT THE TIME OF SUBMISSION OF THESIS**

This is to certify that the material embodied in the present work entitled “.....  
.....  
.....”

(Transliterated in Hindi, if topic approved in English and this should be transliterated in English if it is approved in Hindi)

“.....  
.....”

is based on my original research work. It has not been submitted in part or full for any other diploma or degree of any University. My indebtedness to other works has been duly acknowledged at the relevant places in the thesis.

**(Signature of the Research Scholar)**

Name : .....  
Regn. No. : .....  
Department : .....

**(Countersigned by Supervisor/Co-Supervisor)**

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**

(Established by State Legislature Act 9 of 2003)

**Application Form for Registration to PhD for such candidates who have qualified PhD Course Work or are exempted from PhD Course Work****IMPORTANT:** Candidates should read the PhD Ordinance carefully before filling the Application Form. No column should be left blank.

To

The Chairperson  
 Dept. of \_\_\_\_\_  
 Chaudhary Devi Lal University  
 Sirsa

Space for  
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 Duly  
 Attested

Sir/Madam

I intend to get myself registered for PhD Programme in the Department of my candidature. I have read the Ordinance of Doctor of Philosophy (PhD) for this course and undertake to abide by its provisions faithfully.

**PARTICULARS TO BE FILLED IN BY THE CANDIDATE**

1. Name of Candidate (In block letters )	<input type="text"/>																				
(In Hindi)	<input type="text"/>																				
2. Father's Name (In block letters )	<input type="text"/>																				
(In Hindi)	<input type="text"/>																				
3. Mother's Name (In block letters )	<input type="text"/>																				
(In Hindi)	<input type="text"/>																				
4. Spouse Name (In block letters )	<input type="text"/>																				
(In Hindi)	<input type="text"/>																				
5. Date of Birth	<input type="text"/>					6. Category	<input type="text"/>														
7. Sex	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Third gender	8. Nationality	<input type="text"/>																
9. Permanent Address	<input type="text"/>																				
	<input type="text"/>																				
	<input type="text"/>															PIN	<input type="text"/>				
10. Mailing Address	<input type="text"/>																				
	<input type="text"/>																				
	<input type="text"/>															PIN	<input type="text"/>				
11. Telephone No.	<input type="text"/>										email:	<input type="text"/>									
12. Adhaar	<input type="text"/>																				
13. Registration No.	<input type="text"/>										(If already registered with this university)										

14. Belongs to the area  Rural  Urban

15. Educational Qualifications:

Examination	School/College/University	Year	% age	Subjects
Matriculation				
10+2				
BA/BSc/BCom/BTech/BE/BPharma				
MA/MSc/MCom/MPharma/ME/MTech				
Pre-PhD/Ph.D. Course Work /MPhil				
Any other Exam.				

16. Employment record:

Sr. No.	Name of Organisation with address	Designation	From	To	Salary (Rs.)

17. Research Experience (give Details)\_\_\_\_\_

18. Title of the proposed Research : (In English/Hindi)\_\_\_\_\_

(Transliterated in Hindi if the topic has been approved in English, and this should be transliterated in English if it is approved in Hindi)

**DECLARATION BY THE CANDIDATE**

- I declare that I have carefully read the instructions given in the Ph.D. Ordinance-cum-Information Brochure.
- I undertake to observe proper standards of academic conduct.
- I shall abide by the prescribed rules and the modes of examinations, which may prevail from time to time, even though these may be at variance with those of the previous years.
- I shall abide by the rules and regulations as given in the University Calendars.
- I shall faithfully carry out the instructions issued by the Chairperson of the Department and other University authorities from time to time.
- I hold myself responsible for dues and prompt payment of fee and all other dues.
- I understand that my admission is liable to be cancelled if any of the statements made by me above is found to be incorrect or on checking eligibility later on, if I am found ineligible for admission as per University rules.
- I shall not indulge in any kind of ragging.
- I understand that I cannot concurrently be enrolled for more than one full time programme of studies.
- I pledge that I am not working as employee anywhere during this programme(s).
- I solemnly declare that the information detailed by me in the Admission Form is correct to the best of my knowledge and belief and nothing has been concealed therein. I also do undertake to abide by all the rules, regulations and instructions of the University. I am taking admission in the University provisionally at my own risk and responsibility subject to confirmation of my admission by the University. If, at any stage, I am declared ineligible and my admission is cancelled by the University ab initio, I will abide by the orders of the University and forego every right to claim it.
- I declare that hardcopy of system generated application form after submitting online application on web portal, along with supporting documents and bank challan (university copy) will be submitted to the concerned department before the last date of submission of application form as per Ph.D. Ordinance-cum-Information Brochure.
- I undertake that an e-mail ID as filled Online is active account of myself/parents/guardians and I shall be responsible for logging the same regularly during the admission process.
- I understand that the SMS may be sent by the University on the mobile number as filled by me during Online Application.

Place: .....

Date .....

**Signature of the Candidate**

.....

Dated: \_\_\_\_\_

**Signature of the Candidate**

**RECOMMENDATIONS OF THE DEPARTMENTAL RESEARCH COMMITTEE (DRC)**

1. Recommended/Not Recommended.....

2. Brief reasons, if not recommended.....

.....

3. Proposed Supervisor.....

4. Co- Supervisor, if any: .....

5. Topic of Research: .....

(Transliterated in Hindi if the topic has been approved in English, and this should be transliterated in English if it is approved in Hindi): .....

Date:

**Chairperson  
Department Research Committee**

**RECOMMENDATIONS OF THE POST GRADUATE BOARD OF STUDIES AND RESEARCH**

1. Recommended/Not Recommended.....

2. Brief reasons, if not recommended.....

.....

3. Proposed Supervisor.....

4. Co- Supervisor, if any: .....

5. Topic of Research:.....

(Transliterated in Hindi if the topic has been approved in English, and this should be transliterated in English if it is approved in Hindi): .....

Date:

**Chairperson  
PGBOS&R**

**RECOMMENDATIONS OF THE FACULTY**

1. Recommended/Not Recommended.....

2. Brief reasons, if not recommended.....

.....

3. Proposed Supervisor.....

4. Co- Supervisor, if any: .....

5. Topic of Research:.....

(Transliterated in Hindi if the topic has been approved in English, and this should be transliterated in English if it is approved in Hindi): .....

Date:

**Dean of Faculty**

**Performa for No Objection Certificate from the Employer, if any**

This is to certify that Mr./Ms..... Son/Daughter of Sh..... is working as (designation)..... in this university/office/college/institute/organization since..... on ..... basis.

This university/office/college/institute/organization has no objection to his/her pursuing Doctor of Philosophy (PhD) from Chaudhary Devi Lal University, Sirsa.

Place:

Date:

Signature of Authorised Officer  
with seal



No.....

**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**

(Established by State Legislature Act 9 of 2003)

Application Form for PhD Course Work Session (.....)

**(For office use only)**

Received on ..... by.....

Whether Eligible (Yes/No) .....

Eligibility Checked by .....

Entrance Test Roll No. ....

Marks obtained in Entrance test .....

Signature .....

(Convener, Admission Committee)

**IMPORTANT :** (I) Candidates should read the PhD Ordinance-cum-Prospectus carefully before filling this Form. No column should be left unfilled. Write "N.A." against the column(s) which do not apply to you.

(II) In case downloaded form is used, give detail of:

Demand Draft No. .... Bank .....

Dated ..... Amount .....

Name of the Department .....

Areas of interest 1. .... 2. .... 3. ....

Space for  
Photograph Duly  
Attested

1. Name of Candidate (In block letters)

(In Hindi)

2. Father's Name (In block letters)

(In Hindi)

3. Mother's Name (In block letters)

(In Hindi)

4. Spouse Name (In block letters)

(In Hindi)

5. Date of Birth  6. Gender  Male  Female  Third gender

7 Nationality

8. Permanent Address

PIN

9. Mailing Address

PIN

10. Telephone No  Email:

11. Aadhaar No.

12. Educational Qualifications:

Examination	School/College/University	Rural	Urban	Year of Passing	% age of Marks	Subjects
i) Matriculation						
ii) 10+2						
iii) B.A./B.Sc./B.Com./B.Tech./ B.E./B.Pharma						
iv) M.A./M.Sc./M.Com./ M.Pharma/M.Tech.						
v) JRF/NET/MANF/RGNF/ MPhil/Any other						
vi) Any other Exam.						

13. University Regn. No. (If already Regd. with this University): .....

14. Under which category are you applying: All India/Haryana Open/Reserved category (mention category and attach documentary evidence of the category)

- |                   |                          |        |                          |
|-------------------|--------------------------|--------|--------------------------|
| All India         | <input type="checkbox"/> | BC-A   | <input type="checkbox"/> |
| Haryana (General) | <input type="checkbox"/> | BC-B   | <input type="checkbox"/> |
| SC                | <input type="checkbox"/> | DAP/PH | <input type="checkbox"/> |
| ESM               | <input type="checkbox"/> | FF     | <input type="checkbox"/> |
| Others            | <input type="checkbox"/> |        |                          |

- |   |     |                          |    |                          |
|---|-----|--------------------------|----|--------------------------|
| 15. Were you ever expelled/rusticated/punished on account of Misconduct/indiscipline by any of the institutions you studied?                        | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 16. Are you employed?<br>(If yes, please give the name and address of the employer<br>And attach "No Objection Certificate & Experience Certificate | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |
| 17. Whether you are willing to avail URS: Yes/No  | Yes | <input type="checkbox"/> | No | <input type="checkbox"/> |

**DECLARATION BY THE CANDIDATE**

- I declare that I have carefully read the instructions given in the Ph.D. Ordinance-cum-Information Brochure.
- I undertake to observe proper standards of academic conduct.
- I shall abide by the prescribed rules and the modes of examinations, which may prevail from time to time, even though these may be at variance with those of the previous years.
- I shall abide by the rules and regulations as given in the University Calendars.
- I shall faithfully carry out the instructions issued by the Chairperson of the Department and other University authorities from time to time.
- I hold myself responsible for dues and prompt payment of fee and all other dues.
- I understand that my admission is liable to be cancelled if any of the statements made by me above is found to be incorrect or on checking eligibility later on, if I am found ineligible for admission as per University rules.
- I shall not indulge in any kind of ragging.
- I understand that I cannot concurrently be enrolled for more than one full time programme of studies.
- I pledge that I am not working as employee anywhere during this programme(s).
- I solemnly declare that the information detailed by me in the Admission Form is correct to the best of my knowledge and belief and nothing has been concealed therein. I also do undertake to abide by all the rules, regulations and instructions of the University. I am taking admission in the University provisionally at my own risk and responsibility subject to confirmation of my admission by the University. If, at any stage, I am declared ineligible and my admission is cancelled by the University ab initio, I will abide by the orders of the University and forego every right to claim it.
- I declare that hardcopy of system generated application form after submitting online application on web portal, along with supporting documents and bank challan (university copy) will be submitted to the concerned department before the last date of submission of application form as per Ph.D. Ordinance-cum-Information Brochure.
- I undertake that an e-mail ID as filled Online is active account of myself/parents/guardians and I shall be responsible for logging the same regularly during the admission process.
- I understand that the SMS may be sent by the University on the mobile number as filled by me during Online Application.

Place: .....

Date .....

**Signature of the Candidate**

**RECOMMENDATIONS OF THE PhD ADMISSION COMMITTEE**

- Recommended/Not Recommended .....
- Brief reasons, if not recommended .....

Date:

**Chairperson  
Phd Admission Committee**

**Note:** The following documents are required to be submitted along with the application form:

- Semester-wise/year-wise attested photocopies of the mark sheets of Matriculation, 10+2, Graduation and Post Graduation, etc.
- Attested photocopies of Degrees of Graduation and Post Graduation.
- Attested photocopies of certificate in support of qualification of JRF or Pre-Ph.D. Course/Ph.D. Course work, if any.
- No Objection Certificate and 'Experience Certificate' from applicant's employer, if he/she is employed.
- Certificate of reserve category, if applicable.
- Gap Year Certificate, if applicable.
- Migration Certificate issued by the last Institution/University attended.
- Any other



- (b) If no, then give in detail \_\_\_\_\_
8. Exemption from Ph.D. Course Work, if yes, then give detail \_\_\_\_\_
- (Attach photocopy of relevant documents)
9. Has scholar submitted Half Yearly Progress Report(s), as per clause 53 (b) of Ph.D. Ordinance? If yes then enclose photocopy of relevant documents duly signed by the Supervisor/Co-supervisor along with minutes of DRC and PGBOS & R meetings \_\_\_\_\_
10. Date of Pre-Submission of Ph.D. thesis Seminar (If yes, then enclose photocopy of relevant documents duly signed by the Supervisor/ Co-supervisor along with minutes of DRC and PGBOS & R meetings) \_\_\_\_\_
11. Research publication leading to Ph. D. degree according to clause 61, Ph. D. ordinance (Enclose a copy of published research article(s) duly signed by scholar and Supervisor (s) \_\_\_\_\_
12. Whether the scholar has completed Ph.D. degree in conformance with the UGC minimum standards and procedure for the award of Ph.D. degree Regulation 2016? If no, then give detail. (Please see clause 78) \_\_\_\_\_
13. Whether the scholar stayed on the Campus as per Ph.D, Ordinance Clause 52? \_\_\_\_\_
14. Whether all kind of fees/dues have been deposited by the scholar? If yes, then give detail \_\_\_\_\_
15. Date of Ph.D. submission in Department concerned. \_\_\_\_\_
16. Panel of examiner ( Supplied to Secrecy Branch/ to be supplied) \_\_\_\_\_

**Supervisor / co-Supervisor**

**Chairperson**  
**Deptt. of \_\_\_\_\_**

DEPARTMENT OF .....  
**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
(Established by State Legislature Act 9 of 2003)  
NAAC Accredited with Grade 'B'  
**ADMIT CARD (SESSION 2017-18)**

Name of the Course : \_\_\_\_\_  
Name of Candidate : \_\_\_\_\_  
Father's Name : \_\_\_\_\_  
(To be filled in by the candidate)



.....  
Signature of Applicant

**(To be allotted by Department)**

Name of the Test Centre : \_\_\_\_\_ Roll No. : \_\_\_\_\_  
\_\_\_\_\_ Date of Test : \_\_\_\_\_ Time : \_\_\_\_\_

.....  
Signature of the official allotting the Roll No.

.....  
Seal & Signature of the Chairperson

DEPARTMENT OF .....  
**CHAUDHARY DEVI LAL UNIVERSITY, SIRSA**  
(Established by State Legislature Act 9 of 2003)  
NAAC Accredited with Grade 'B'

**ADMIT CARD (SESSION 2017-18)**

Name of the Course : \_\_\_\_\_  
Name of Candidate : \_\_\_\_\_  
Father's Name : \_\_\_\_\_  
(To be filled in by the candidate)



.....  
Signature of Applicant

**(To be allotted by Department)**

Name of the Test Centre : \_\_\_\_\_ Roll No. : \_\_\_\_\_  
\_\_\_\_\_ Date of Test : \_\_\_\_\_ Time : \_\_\_\_\_

.....  
Signature of the official allotting the Roll No.

.....  
Seal & Signature of the Chairperson

**General Instructions:**

1. Bring this card with you to the test centre. You will not be admitted to the test without the admit card.

2. Bring with you a soft lead pencil, ball-point pen, eraser and sharpener to the Examination Hall. Use of calculators, slide rules, mobile phones, electronic gadgets etc. is not permitted.

3. Write accurately and legibly your Roll Number and test centre as given on this card

on your answer-sheet (at the prescribed place only)

4. Please keep a note of your test Roll Number, course name and test centre for correspondence regarding your application and the test.

5. Please report to the Test Centre at least half an hour before the commencement of the test.

6. This admit card is provisional, subject to your fulfilling the prescribed eligibility conditions.